TOWN OF PALMER

Palmer Town Building
4417 Main Street, Suite 5
Palmer, Massachusetts 01069

BOARD OF ASSESSORS

Telephone: (413) 283-2607
Fax: (413) 283-2637
kwenzel@townofpalmer.com

IMPORTANT INSTRUCTIONS REGARDING YOUR EXCISE TAX

Do not ignore your bill even if you have moved from the Town of Palmer, sold, traded, or otherwise disposed of the vehicle, which your bill represents. Whether you have an abatement pending or not, if your bill remains unpaid and outstanding more than thirty (30) days after its issue date, it will continue to accrue interest and other charges and fees for which you will be responsible. Your driver's license and/or vehicle registration will also be subject to eventual suspension.

- Complete and sign a Motor Vehicle Excise Tax Abatement Application and return to:
  Town of Palmer Assessor's Office
  4417 Main Street STE 5
  Palmer, MA. 01069

- If registration plate was canceled or lost please submit copy of plate return receipt or a lost plate affidavit filed with the Registry of Motor Vehicles.

- If the plate was transferred to another vehicle, please provide a copy of that registration.

- If you have moved and registered your vehicle out of state, please provide a copy of the new registration and a copy of Massachusetts plate return receipt.

- If you sold or traded your vehicle, please provide the bill of sale including the complete name and address of the person to whom you sold or traded vehicle to..

- If your vehicle was totaled and you have settled with the insurance, we need a letter from the insurance company including the date of settlement.

- Incorrect place of garaging requires the Coverage Selection Sheet from your automobile insurance policy covering the date the vehicle was registered and the place of garaging.

- Non-resident servicemen must have a letter from their commanding officer on department letterhead certifying that the person is a domiciliary of another state and is stationed in Massachusetts or elsewhere due to military orders.

h/assessors/motveh/mvreqletr