

**Palmer Town Council
Meeting Minutes
June 11, 2018**

1. Call to Order

The Palmer Town Council Meeting of Monday, June 11, 2018 was called to order at 6:30 pm by Town Council President Barbara Barry. Councilors Lorinda Baker, Mary Salzmann, Karl Williams, Matthew Lemieux, Michelle Sikes and Robert Lavoie were present. Also present was Town Manager, Charles Blanchard and executive assistant, Nicole Parker.

2. Visitors Comments

3. Meeting Minutes

4. Old Business

Resolution 2018-22 Transfer \$18,000.00 from Stabilization Fund for Renovation of Laviolette Field Restrooms

G.Skowronek stated that the roof was completed last week by Pathfinder. A ridge vent was added. The demo will start this week on the inside. He will get a hold of the contractors for their work. The doors with automatic locks are very expensive so Serv-U is going to give quotes.

Motion was made to approve the transfer of \$18,000.00 by M.Salzmann. Seconded by L.Baker. Motion passed (7:0)

5. New Business

Public Hearing- Veteran Emergency Fund Ordinance 2018-05.

R.Lavoie read public hearing notice.

No one from the public was present.

The public hearing was opened at 6:36PM. The Public hearing was closed at 6:36PM.

Motion to approve Ordinance 2018-05 by M.Lemieux. Seconded by L.Baker. Motion passed(7:0)

Planning Board referral for large scale photovoltaic moratorium.

The Town Council acknowledged receipt of recommendation of the recommendation from the Planning Board for a 6 month moratorium on PV installations. The first reading will be at the July meeting.

B.Barry requested that the Planning Board be present at the next meeting for questions.

Planning Board Zone Change recommendation

There was a request for a zone change at 1701 Park Street from Highway Business to Industrial B. The Planning Board voted 4-1 to not recommend the zone change and recommends that the Council take their recommendation into consideration when holding their public hearing. The first reading will be scheduled for the July meeting.

6:40PM Public Hearing Ordinance 2018-06 Revolving Funds

R.Lavoie read the public hearing notice.

The public hearing was then closed at 6:41PM The [public hearing was closed at 6:41PM
Motion was made to approve Ordinance 2018-06 by L.Baker. Seconded by R.Lavoie. Motion passed (7:0)

Resolution 2018-23 Appropriation Request for Grant Funded Conservation Land Acquisition

A.Paniccione, Conservation Agent, was present to explain that the ConCom was applying tfor a land grant in the amount of \$..... . The Conservation Commission is looking to acquire land abutting the Mass turnpike in conjunction with a land grant. There was concern over whether the Town needs to appropriate the funds regardless of the grant approval. The deadline is July 16, 2018 and considering more information is needed, the matter will be tabled until the next meeting to determine what language should be in the resolution.

Resolution 2018-24 Establishing spending limits for Revolving Funds

<u>Fund</u>	<u>Account (ORG)</u>		<u>Amount</u>
Legion Field	24650738	\$	20,000
Recreation Fund	24630548		30,000
Gas Inspections	2702421		30,000
Plumbing Inspections	2702431		40,000
Electrical Inspections	2702451		100,000
Senior Center	24541008		20,000
Bulky Day	2704338		20,000

Motion was made to approve funds for revolving funds by L.Baker. Seconded by R.Lavoie. Motion passed (7:0)

River Street Solar PILOT Agreement

Motion was made to authorize Town Council President Barbara Barry to execute the agreement for the River Street Solar PILOT by R.Lavoie. Seconded by K.Williams. Motion passed (6:0:1)

M.Salzmann inquired as to how many PV projects in town are not in compliance with their site plans.
C.Blanchard stated that he would find out and get back to the Council.

978 Solar Development Solar PILOT Agreement

Motion was made to authorize Town Council President Barbara Barry to execute agreement for \978 Solar Development PILOT by K.Williams. Seconded by L.Baker. Motion passed (7:0)

Referral: Planning Board Draft Ordinance; Adult Use Recreational Marijuana Ordinance

A referral from the Planning board dated _____ to request a referral back to Planning Board so they may hold their Public Hearing for a final Adult Use Recreational Marijuana Ordinance. There was discussion on whether

the Town needs to extend the moratorium for Adult Use Marijuana. B.Barry stated she does not want to be exposed in the event there is no ordinance in place. C.Blanchard will get answers and get back to the Council. The Town Council will refer the matter back to the Planning Board for their public hearing.

Free Cash Distribution

Resolution 2018-25

Additional \$8300.00 for the purchase of the streetlights.

Motion was made to approve Resolution 2018-25 by M.Salzman. Seconded by L.Baker. Motion passed (7:0)

Resolution 2018-26

\$75,000.00 Emergency Bridge repairs

Motion was made to approve Resolution 2018-26 by L.Baker. Seconded by M.Lemieux. Motion passed (7:0)

Resolution 2018-27

Appropriate \$100,000.00 to the Stabilization Fund earmarked for possible future appropriation to replace the decking and seats of the bleachers or completely replace them.

Motion was made to approve resolution 2018-27 by B.Barry. Seconded by R.Lavoie. Motion passed (7:0)

Resolution 2018-28

Transfer \$1,000,000.00 to the stabilization fund.

Motion was made to approve Resolution 2018-28 by L.Baker. Seconded by M.Lemieux. Motion passed (7:0)

Resolution 2018-29

Palmer High School and Old Mill Pond Exterior door replacement and upgrade

Motion was made to approve resolution 2018-29 by R.Lavoie. Seconded by L.Baker. Motion passed (7:0)

Resolution 2018-30

Palmer High School Pool Air and pool water fire suppression system replacement

Motion was made to approve resolution 2018-30 by M.Lemieux. Seconded by L.Baker. Motion passed (7:0)

Resolution 2018-31

Palmer High School Auditorium air conditioner replacement

Motion was made to approve resolution 2018-31 by L.Baker. Seconded by M.Salzman. Motion passed (7:0)

Resolution 2018-32

Purchase of two new dump trucks for DPW

Motion was made to approve resolution 2018-32 by M.Lemieux. Seconded by R.Lavoie. Motion passed (7:0)

Resolution 2018-33 Adoption of the Fiscal 2019 Annual Budget

Municipal Operating \$6,740,477.00; Palmer Public Schools \$16,156,873.00; Pathfinder \$1,671,650.00; Palmer Public Library \$815,332.00 Unclassified Expense \$8,873,783.00 Total General Fund \$34,258,115.11 Total Wastewater Fund \$2,791,020.00

Total both Funds \$ 37,049,135.00

Motion was made to approve resolution 2018-33 by M.Lemieux. Seconded by K.Williams. Motion passed (7:0)

1 Resolution 2018-34 Adoption of the Fiscal 2019 Capital Plan

2	1. Excavator (Total cost \$91,500.00 w 1/2 from Ch.90.... (1).....	Public Works.....\$ 45,750.00
3	2. Garage Doors..... (2).....	Parks..... 9,300.00
4	3. Accu-Vote Tabulators (w Trade; N=5; B/4 July 1 st (1)....	Town Clerk..... 26,500.00
5	4. Patrol Rifles (N=10)..... (1)	Police Dept..... 13,265.00

6

7 **TOTAL** **\$94,815.00**

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9 Motion was made to approve resolution 2018-34 by M.Lemieux. Seconded by R.Lavoie. Motion
10 passed (7:0)

11

12 B.Barry requested that C. Blanchard get clarification from the School Committee regarding what
13 the School Committee intends on doing with their belongings and keys etc. for Converse Middle
14 School and their plan to vacate by July 1, 2018.

15 **6. Town Manager Report**

16 C.Blanchard went over his report dated June 11, 2018.

- 17 1. We have selected Abacus Architects and Planners to provide the architectural services and Kirk
18 & Company to provide the appraisal and market analysis services for the Converse Middle
19 School Re-use project. The kick-off meeting with our consultant Housing Partners, Inc. is
20 schedule for Monday, June 25th at 3:00 pm.
21
- 22 2. The new Fire Department Connection to the Town Administration Building Sprinkler system was
23 installed last week. This replaces the piping that was broken when the sprinkler water feed line
24 ruptured a few years ago.
25
- 26 3. The Comcast Cable TV survey time period has ended and the results are being tabulated. These
27 will be provided to Comcast before our next contact renewal meeting with them.
28
- 29 4. The architectural proposals for the design of a new Regional Animal Shelter are being reviewed
30 by the regional steering committee and the selection of an architect will be made soon.
31
- 32 5. The security cameras have been ordered and are in the process of being installed. A meeting
33 was held onsite a few weeks ago to coordinate the cameras being purchased by the Three Rivers
34 Chamber of Commerce into this work.
35

1 **7. Councilor's Roundtable**

2
3 R.Lavoie stated that he would like to thank the budget subcommittee for their hard work on the
4 budget.

5
6 M.Lemieux stated that Burgundy Brook has opened up on Main Street in Three Rivers, and
7 would like to congratulate them.

8
9 B.Barry stated that she wanted to remind everyone that the Community Meeting is scheduled for
10 this Wednesday, June 13, 2018 at 6:30 in the Town Administration Building.

11
12 L.Baker wanted to thank the Three Rivers Chamber of Commerce for their flower planters and
13 the sponsors who plant the flowers in them. She also inquired as to when the SMOC house will
14 be complete? C.Blanchard stated that the grant money needs to be used by October. C.Blanchard
15 will find out and get back to them.

16
17 Next meeting was set for July 9, 2018.

18
19
20 **8. Adjournment**

21 8:15PM

22 Motion to adjourn by L.Baker. Seconded by M.Lemieux. Motion passed (7:0)