



# TOWN OF PALMER

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## OPEN SPACE ADVISORY COMMITTEE

**Meeting Minutes**  
**Tuesday July 22, 2014 – 2:00 PM**

**Members Present:** Angela Panaccione, Conservation Agent  
Donald Blais Jr, Town Council  
Alice Davey, Community Development Director  
Dave Cotter, Trail Committee  
Linda Leduc, Town Planner

**Members Absent:** Jim Ostrout, Recreation Director  
Bonnie Weeks, Building Inspector/ADA Coordinator  
Tharyn Nein-Large, Conservation Commission  
Michael Marciniac, Chair of Planning Board

**Meeting Opens:** 2:00 PM – Angela Panaccione

### Draft OSRP Discuss

The Committee reviewed and commented on the draft OSRP plan. Most edits were grammatical or spelling errors. There were no real issues with the substantive details of the plan.

Dave Cotter identified areas of the plan with conflicting information, which the committee addressed and fixed. This included the elevation of Mt. Pattaquatic, and acreage estimates for chapter lands.

Angela Panaccione explained Section 5: Inventory of Lands still needed a significant amount of work. Linda Leduc said she would meet with Angela Panaccione on Thursday to review Section 5 and come up with real calculations of acreage.

Letters of support are needed from: Planning, Con Com, Town Council, PVPC, Trails, Recreation, Board of Health, Palmer Redevelopment Authority, Zoning Board of Appeals, and Community Development.

Angela Panaccione will make the draft one single document, add the required maps developed by PVPV, and a table of contents and begin work on various appendixes. Once the final draft is complete Angela will email it to the committee, and Town Council for review. She will also convert it into a pdf and put it on the OSRP committee's website for public review. Panaccione will also send a press release to Doug Farmer (Palmer Journal) about the completed draft and the Public Hearing.

Linda Leduc will have her assistant Nicole Parker get estimates on printing costs of the plan.

**Discuss Ch.9: Action Plan & Action Plan Map**

The Committee reviewed Section 9: Seven Year Action Plan and made changes. Overall, the table and format was approved. Jim Ostrout, who was not present, worked with Angela Panaccione previously on drafting the table. The Committee reviewed the final Action Plan Map supplied by PVPC

**Meeting Schedule**

- August 11, 2014 @ 6:30pm: Attend Town Council Meeting
- August 12, 2014 @ 2pm: Review Final Draft OSRP & Preparation for Public Forum
- September 2014: Public Forum on the Plan
- November 2014: Submit Draft Plan to State

**Next Meeting Date:** August 12, 2014 @ 2pm

- Review Final Draft Plan – Angela Panaccione will email out pdf version of the final plan.

**Meeting Adjourns:** 4:20 PM

Motion by Alice Davey to adjourn at 4:20 pm

Motion Seconded by Linda Leduc

No further discussion – Vote Taken: 5-0-0