

**Palmer Town Council
Meeting Minutes
June 10, 2019**

1 **Call to Order**

2 The Palmer Town Council Meeting of Monday, June 10, 2019 was called to order at 6:00
3 pm by Town Council President Barbara Barry. Councilors Lorinda Baker, Mary
4 Salzmann, Karl Williams, Matthew Lemieux, Michelle Sikes and Robert Lavoie were
5 present. Also present was Town Manager, Charles Blanchard and Executive Assistant,
6 Nicole Parker.

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9 Motion was made to enter into Executive Session by roll call vote by L.Baker. Seconded by
10 K,Williams. Motion passed (7:0)

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12 Motion was made to enter back into regular session by roll cate vote by L.Baker. Seconded by
13 M.Lemieux. Motion passed (7:0)

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15 **Visitor's Comments**

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17 Donald Blais Jr thanked Charlie for his service to the Town and wished him luck in his
18 retirement.

19
20 **Old Business**

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22 Resolution 2019-34 Motion: To approve the transfer of \$20,000.00 from Free Cash to have an
23 outside consultant draft comprehensive job descriptions, conduct a salary survey, establish a
24 Classification Plan and create a Salary Schedule.

25 C.Blanchard stated that he recommends hiring an outside consultant to conduct a salary schedule
26 and get jobs and descriptions up to date and have jobs rated professionally. Comparable towns
27 will be included in the study. M.Sikes stated that she doesn't think much will change as the
28 current schedule is only 8 years old. C.Blanchard stated that this schedule was not done by an
29 independent firm.

30 Motion to approve resolution was made by L.Baker,. Seconded by R.Lavoie. Motion passed
31 (5:2:0) Sikes, Salzmann

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33 Resolution 2019-35 Motion: To appropriate \$225,000 from Free Cash for Palmer's share of the
34 \$800,000 projected cost of the Regional Animal Shelter that will be located in Warren.

35
36 C.Blanchard explained the project and distributed plans to the Council. The facility will be
37 shared by Monson, Warren, Ware and Palmer. The best site that was found between all four
38 towns is in Warren on Route 19 near their DPW barn. PVPC awarded another \$133,000.00 to get
39 the full \$200,000.00 regional grant allowed for this project.

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2 Motion to approve resolution was made by R.Lavoie., Seconded by L.Baker. Motion passed
3 (7:0)
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5 Resolution 2019-37 Motion: To formally approve the adoption of the Policy on Group and Life
6 Insurance Coverage for Active Employees and Retirees in accordance with adopted provisions of
7 Massachusetts General Law Chapter 32B
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9 C.Blanchard reviewed eligibility on page two of the policy. He also stated the Council should
10 consider adopting MGL C32b §9D1/2 which would have the Town pay 50% of the premium for
11 surviving spouses. The Council would like more information before adopting section 9D ½.
12

13 Motion was made to adopt policy and approve resolution by R.Lavoie. Seconded by M.Lemieux.
14 Motion passed (4:2:1) Baker, Salzman; Barry
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16 **New Business**

17 First Reading; Amendment of Ordinance 2018-06; Revolving Funds

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20 An amendment to the revolving fund was required to include a new revolving fund for the Sealer
21 of Weights and Measures.
22

23 Committee Appointments

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25 B.Barry asked that everyone to be reappointed be contacted to ensure all still wish to serve.
26 Appointments will be made at the June 24, 2019 meeting.
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28 **Adjournment**

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30 Motion was made to adjourn at 7:37PM by M.Lemieux. Seconded by K.Williams. Motion
31 passed (7:0)
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