

Palmer Planning Board

Planning Board Meeting Minutes

Monday, July 8, 2019

I. Call To Order

Chairman Michael Marciniec called the meeting to order at 7:00PM on Monday, July 8th, 2019, in the Town Administrative Building, Planning Department Office. Present were members Norman Czech, Tom Skowrya, Kathy Burns, and Jeff Florence. Also present, Town Planner, Linda Leduc and Gillian Davis recording minutes.

II. Public Hearing

7:00pm – JT Brown, Earth Removal, Off Ware Road

Don Frydryk, of Sherman and Frydryk, LLC, Land Surveying and Engineering was present on behalf of the applicant.

Applicant, Jason Brown was also present.

John Furman of vhb was present on behalf of the Planning Board.

J. Furman went over his memo dated July 3, 2019.

J. Furman explained the information submitted identifies the project as an existing operation and requests a 1-year term. However, the inspections which have occurred during 2018 shown that extensive work was performed on this site in preparation of earth removal. The record plans from 2016 do not reflect this new work and must be updated. He continued, the review has been halted until the updated materials for the earth excavation area, including an updated stormwater management report have been submitted.

D. Frydryk oriented the Board of the site and the updates to be made.

There was discussion on future operations and updated plan sets.

M. Marciniec added, the updated plans should show final grades and closeouts.

A motion to continue the public hearing to August 19th at 7:00pm was made by N. Czech, seconded by K. Burns. The motion passed (5:0).

7:15pm – BWC Swift River LLC, 3090 Palmer Street, Continued from November 26, 2018, January 7, 2019, February 23, 2019, April 8, 2019, April 22, 2019, May 2, 2019, and June 17, 2019.

M. Marciniec stated a letter was received on July 8, 2019, requesting a continuation to the July 22, 2019 Planning Board meeting.

A motion to continue the public hearing to July 22, 2019, at 7:15pm was made by N. Czech, seconded by T. Skowyra. The motion passed (5:0).

7:15pm – BWC Swift River LLC, 3090 Palmer Street, §171.69 Water Supply Protection Continued from June 17th, 2019

M. Marciniac stated a letter was received on July 8, 2019, requesting a continuation to the July 22, 2019 Planning Board meeting.

A motion to continue the public hearing to July 22, 2019, at 7:15pm was made by N. Czech, seconded by T. Skowyra. The motion passed (5:0).

II. New Business

ANR- J. Belanger Associates, Main Street, Belanger Street, Belanger Ave.

M. Marciniac went over the ANR request with the Board. He explained the funeral home on site is being cut off from the parcel for a potential buyer.

A motion to waive strict compliance was made by N. Czech, seconded by T. Skowyra. The motion passed (5:0).

Abutting Town Notices and Monthly Interest Allocation Report were distributed

Meeting Minutes from June 17, 2019

A motion to approve the meeting minutes from June 17, 2019, as written, was made by N. Czech, seconded by K. Burns. The motion passed (5:0).

7:30pm – BWC Dumplin Brook LLC, L22 Sykes Street, L63 and 4215 Main Street, Continued from April 22, 2019, May 20, 2019, and June 17, 2019.

M. Marciniac explained a letter was received July 8th, 2019, requesting a continuance to the Monday, July 22, 2019 meeting.

A motion to continue the public hearing to July 22, 2019, at 7:30pm was made by K. Burns, seconded by N. Czech. The motion passed (5:0).

III. Old Business

O’Connell Oil Inc. Landscape Plan

L. Leduc informed the Board that Dunkin is remodeling, adding a freezer pad. She continued that a few years back there was never landscaping in the front of the site. Global Partners, the now owners, have been contacted and will be submitting landscape plans for the Boards approval.

A motion to acknowledge receipt was made by N. Czech, seconded by T. Skowyra. The motion passed (4:0:1).

Town Planner Update:
EDA Grant Application- Master Plan

L. Leduc explained the current Master Plan is outdated, written in 1977 and there has been community input that there is a need for an updated plan. She asked if the Board would support this project, so she could pursue various funding opportunities.

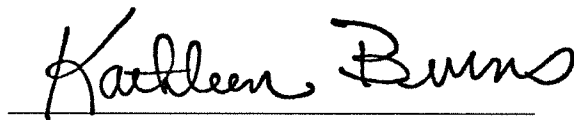
A motion to pursue funding opportunities was made by N. Czech, seconded by K. Burns. The motion passed (5:0).

Reorganization of the Board FY20

A motion for the Board to remain the same was made by N. Czech, seconded by J. Florence. The motion passed (5:0).

V. Adjournment

A motion to adjourn at 7:51 pm was made by N. Czech, seconded by J. Florence. The motion passed (5:0).

A handwritten signature in black ink that reads "Kathleen Burns". The signature is written in a cursive style and is positioned above a horizontal line.

Kathleen Burns, Clerk