



# TOWN OF PALMER CONSERVATION COMMISSION

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## **APPLICATION CHECKLIST REQUEST FOR A CERTIFICATE OF COMPLIANCE**

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Please submit the following information to the Palmer Conservation Commission:

- Two (2) complete, signed copies of the most recent WPA Form 8A, available at <http://www.mass.gov/eea/agencies/massdep/water/approvals/wetlands-and-waterways-forms.html#4>
- A check for Town of Palmer Wetlands Ordinance Fee
- A letter from a registered professional engineer, surveyor, architect or landscape architect certifying substantial compliance with approved plans and describing any deviations from plans or conditions in the Order of Conditions.
- Two (2) complete copies of as-built plans that include the following information:
  - Location of all known resource areas, including sequentially numbered flags
  - 50 and 100 foot buffer lines from resource areas
  - 200 foot Riverfront Area line, if applicable
  - FEMA Floodplain boundaries, if applicable
  - Location of as-built site amenities, including landscaping above and below the ground
- Electronic copy of all application materials shall be submitted with application. Applications will not be deemed administratively complete without this material.
- OPTIONAL
  - Photographs of the completed work