



Three Rivers Fire District
50 Springfield Street
Three Rivers, MA 01080

Prudential Committee Minutes

September 11, 2013

Chairman Domey called a meeting of the Prudential Committee to order at 7:08 p.m. The Pledge of Allegiance was recited. A moment of silence was observed commemorating the anniversary of 9/11/01.

IN ATTENDANCE:

Raymond Domey, Chairman	Jeffrey Baldyga, District Secretary Substitute
William Jalbert, Clerk	Patrick O'Connor, District Clerk
John Sasur, Water Superintendent	Scott Turner, Fire Chief
John Chmura, District Treasurer	Michael Matthieu, Firemen's Association

Vice Chairman Reim was not present.

Approval of Minutes

The Committee reviewed the minutes from the meeting of August 12, 2013.

MOTION (JALBERT, DOMEY): To approve the minutes from the meeting of August 12, 2013. Approved 2-0.

Report of the Treasurer

Treasurer Chmura presented the Committee with the financial statements through August of this year and a copy of the Balance Sheet from last year, which had been requested by District Clerk O'Connor at last month's meeting. This is the annual report for the Treasurer.

Chairman Domey said that the exact amount left in the Anderson Street account is \$38,925.31. After considering the amount of the sole bid for this project and the potential for increased expenses, the Committee determined that an additional \$20,000 should be appropriated at a Special District meeting. Additionally, with only \$10,000 available for the North Street Project, Stephen Marhelewicz advised asking for another \$10,000 to cover the \$15,000 land purchase and the closing costs. These amounts will be submitted to the Finance Committee for its meeting on September 23. District Clerk O'Connor asked for these articles by September 20.

MOTION (DOMEY, JALBERT): To appropriate \$20,000 to complete the Anderson Street Project at the Special District Meeting on October 29. Approved 2-0.

MOTION (DOMEY, JALBERT): To request \$10,000 from the Water Surplus account to complete the North Street Project at the Special District Meeting on October 29. Approved 2-0.

Chairman Domey stated that they must authorize Stephen Marhelewicz to write a check for \$1,000 as down payment on the purchase of the North Street property

MOTION (JALBERT, DOMEY): To accept the Purchase and Sales Agreement of the Royce property. Approved 2-0.

MOTION (JALBERT, DOMEY): To allow the accountant to issue a check for \$1,000 as a deposit on the Royce property. Approved 2-0.

Treasurer Chmura suggested postponing the annual audit for another month.

MOTION (DOMEY, JALBERT): To postpone the annual audit until the Treasurer and the Accountant are ready. Approved 2-0.

MOTION (JALBERT, DOMEY): To accept and approve the Treasurer's Warrant. Approved 2-0.

MOTION (JALBERT, DOMEY): To accept and approve the Treasurer's Report. Approved 2-0.

Report of the Fire Chief

Fire Chief Turner submitted the call report for the month of August 2013. A total of eighteen (18) calls were received: eight (8) all calls and ten (10) duty-officer calls.

Due to an external security problem, Turner reported that someone using WiFi got into the Department's computer files on the new computer and wiped out all of its files. Old files stored on another computer are being transferred to the new computer, but all the new manuals and software are gone. Steps are being taken to increase security, to safeguard the system, and to provide additional backups of the network. The Fire Chief mentioned that he still has a handwritten copy of the Operations Manual. Chairman Domey advised Turner to do whatever is needed to make the computer system secure. Chairman Domey asked that all security codes in the District be given to Treasurer Chmura.

A Wellness & Fitness Program is being offered by Gils Gym. For \$2,000 a year, Gils will give every member of the Fire Department an annual membership. Normal memberships cost \$340 annually. However, two people from the department want to go to the Asylum. Turner wants to know what to do about the two memberships at the Asylum. These cost \$380 per member. He presented several options for consideration. Chairman Domey feels that the District should cover the two memberships at the Asylum in full. Michael Matthieu from the Firemen's Association stated that members are entitled to a \$200 reimbursement this year and that the District should abide by this agreement. He suggested that, next year, department members be told that Gils is the Wellness & Fitness Program and that anyone who wants to participate in this program must go there. Domey does not agree that this is a good deal. He said that the men should be able to go to whichever gym they want. The consensus was to allow the \$200 stipend for the two memberships at the Asylum for this year.

MOTION (DOMEY, JALBERT): To accept the report of the Fire Chief. Approved 2-0.

Report of the Water Superintendent

W.S. Sasur noted that the Water Department does not use WiFi, so Internet security has not been an issue. Backup systems are in place to protect Water Department files.

The Water Superintendent requested \$30,000 (originally from the Monet Street Project) from the Water Surplus account for Chudy Street improvements next spring. Sasur will submit the article to District Clerk O'Connor for action at the Special District Meeting.

MOTION (DOMEY, JALBERT): To appropriate \$30,000 from Water Surplus for Chudy Street improvements. Approved 2-0.

W.S. Sasur briefed the Committee that AT&T Wireless would like to lease property of the TRFD off Baptist Hill for a wireless telecommunications facility. Sasur sees no problems or impingement on distribution lines. It would be a good source of revenue for the District. He urged the Committee to respond to this opportunity quickly. Chairman Domey said he has already expressed a willingness to "initiate the dialogue to move forward" in a letter to Paul Sagristano, who is representing AT&T.

MOTION (JALBERT, DOMEY): To authorize the Chairman to proceed with further negotiations with AT&T in their venture to erect a cell tower off Baptist Hill. Approved 2-0.

Chairman Domey asked W.S. Sasur to set up a meeting with AT&T's representatives and the Committee will be there.

The Water Superintendent reported that an organizational meeting took place on September 8 for the Water Department/District Office building. The next meeting is on October 17.

Two abatement requests were received. Account #372 had a high read due to leaks. Repairs were made. Using the Abatement Policy, the calculated abatement amounted to \$216.

MOTION (JALBERT, DOMEY): To accept the recommendation of the Water Superintendent. Approved 2-0.

The second request on Account #10241 is a multi-family home at 2064-2076 Main Street, Three Rivers. The new owners had a high read due to leaky toilets. Repairs were made. The calculated abatement amounted to \$207.

MOTION (JALBERT, DOMEY): To accept the recommendation of the Water Superintendent on Account #10241. Approved 2-0.

W.S. Sasur provided the Committee with a list of the accounts to be shut-off in October. Toni MacKenzie is monitoring closely the agreements made with customers whose accounts are in danger of shut-off. She is progressing nicely with the system.

Sasur has had a difficult time getting Palmer’s casino host community agreement. It was suggested that he check Palmer’s website or Channel 22’s website. A discussion took place about the negotiations and amounts of money for each fire and water district.

The Water Superintendent informed the Committee that pitless adapter work at Well #3 is still on-going. The other well is barely able to keep up with the demand of the system. It is a major project involving the coordination of many parties.

The Coordinated Water District Study’s next meeting is Monday, September 16. The Water Superintendent received notice, but the Water Commissioners were not notified. Sasur is preparing some organizational charts and other material for the group.

MOTION (JALBERT, DOMEY): To accept the report of the Water Superintendent. Approved 2-0.

Old Business

No Old Business.

New Business

No New Business.

Having no further business to conduct in open session, Chairman Domey requested a motion to adjourn. The next regular meeting is scheduled for 7 p.m. on October 9, 2013.

MOTION (JALBERT, DOMEY): To adjourn from the Open Meeting at 8:43 p.m. Approved 2-0.

Submitted by:

Approved as to Form and Content:

Diane Baldyga, Recording Secretary

Raymond Domey, Chairman

Date: _____

Date: _____