



# TOWN OF PALMER CONSERVATION COMMISSION

## Meeting Minutes

Tuesday, June 19<sup>th</sup>, 2018 – 6:30 PM

LOCATION: Town Administrative Building Meeting Room

Donald Blais, Chair  
David Cotter, Vice Chair  
Peter Izyk  
Nicholas Zeo  
Brenda Cole

Angela Panaccione, Agent

**Members Present:** Donald Blais, Jr.  
David Cotter  
Nicholas Zeo  
Brenda Cole  
Angela Panaccione, Conservation Agent

**Members Absent:** Peter Izyk

**Also Present:** Peter Levesque, Wetlands Consultants, Inc.  
Donald Frydryk, Sherman & Frydryk  
Paul Les, Breton Realty, LLC  
Ethan Giles, NexAmp  
Justin Kusinck, NexAmp  
Jeffrey McDonald, NexAmp  
Mike Shea, JJC Materials, Inc. /Palmer Paving Corp  
William Roy, 249 Burlingame Road  
Gail Conde, 249 Burlingame Road

1. **Call to Order:** 6:33 PM – Donald Blais, Jr (Chair)
2. **Chair, Member & Committee Reports:** None
3. **Review Phone/Mail/Email Messages:**
  - a. **New Forestry Memorandum of Understanding:** The Commission reviewed the new Forestry Memorandum of Understanding between DEP & DCR. The most important section for the Commission to focus on is the Forest Cutting Practices and M.G.L. c. 131, § 40, the Wetlands Protection Act. Under 302 CMR 16.02(4)(a) The Massachusetts Wetlands Protection Act, M.G.L. c. 131, § 40, regulates activities which will remove, fill, dredge, or alter wetland resource areas. A project proponent must file a M.G.L. c. 131, § 40 Notice of Intent with the town or city conservation commission and the Massachusetts Department of Environmental Protection (DEP) regional office before undertaking any activity subject to M.G.L. c. 131, § 40. (b) Under the agricultural exemption section of 310 CMR 10.00: Wetlands Protection, a forest cutting which is usually subject to M.G.L. c. 131, § 40 shall be exempt if the landowner meets the following requirements: 1. wetland resource areas are properly identified in the forest cutting plan; 2. the forest cutting plan is approved by the Director or the Director's Agent; 3. the forest cutting plan is filed with the local Conservation Commission(s) as required under 302 CMR 16.04(2) allowing for an opportunity for comment; 4. the Director or the Director's Agent sends the approved forest cutting plan to the appropriate DEP regional office; and 5. the landowner faithfully executes the forest cutting plan. (c) Forest cuttings exempt from M.G.L. c. 132, §§ 40 through 46 (see 302 CMR 16.02(3)) which involve wetland resource areas may be subject to M.G.L. c. 131, § 40, and may require the filing of M.G.L. c. 131, § 40 Notice of Intent prior to the start of the operation. (d) Even though small commercial harvests as defined in 302 CMR 16.02(3)(f) and noncommercial harvests as

defined in 302 CMR 16.02(3)(c), are exempt under M.G.L. c. 132, §§ 40 through 46 from complying with 302 CMR 16.00, landowners can submit a forest cutting plan pursuant to 302 CMR 16.00 to qualify for the exemption from M.G.L. c. 131, § 40 authorized under 310 CMR 10.04: Agriculture. To gain an exemption from M.G.L. c. 131, § 40, the landowner must meet all the requirements detailed in 302 CMR 16.02(4)(b). (e) The installation of permanent stream crossings and the construction of permanent roads involving fill in wetland resource areas requires the approval of the issuing authority (Conservation Commission or DEP) under M.G.L. c. 131, § 40. Temporary structures installed under the authority of an approved forest cutting plan must be removed within one year of the completion of the operation, unless otherwise permitted to remain as a permanent wetland alteration. (f) For the purposes of 302 CMR 16.00, the definition of all wetland resource areas (including, but not limited to, streams, banks, lakes, ponds, swamps, marshes, bordering vegetated wetlands, and land subject to flooding) shall be those found in M.G.L. c. 131, § 40 and 310 CMR 10.00. (g) Failure to comply with the wetlands provisions of the forest cutting plan and 302 CMR 16.00 shall void the exemption from M.G.L. c. 131, § 40.

**4. Public Inquiries:** None

**5. Approval of Minutes:**

a. May 15, 2018

**Motion made by David Cotter to approve the minutes from May 15, 2018 as amended  
Motion seconded by Nicholas Zeo  
No further discussion – 4-0-0 – Motion Carries**

b. June 5, 2018

**Motion made by David Cotter to approve the minutes from June 5, 2018 as amended  
Motion seconded by Brenda Cole  
No further discussion – 4-0-0 – Motion Carries**

**6. Approval of Payables:**

a. Mileage Reimbursement Donald Blais: \$16.35

**Motion made by Brenda Cole to approve the payable to Donald Blais in the amount of \$16.35, for the reimbursement of travel expense of site visits for May/June 2018, from the Con Com Ordinance Expense Account  
Motion seconded by Nichols Zeo  
No further discussion – 4-0-0 – Motion Carries**

b. Palmer Paving (Invoice #194835): \$635.46

**Motion made by Brenda Cole to approve the payable to Palmer Paving in the amount of \$635.46, for the payment of gravel for Swift River Trail Project, from the Trail Grant Account  
Motion seconded by Nicholas Zeo  
No further discussion – 4-0-0 – Motion Carries**

c. Palmer Paving (Invoice #194859): \$280.50

**Motion made by Brenda Cole to approve the payable to Palmer Paving in the amount of \$280.50, for the payment of stone dust for Swift River Trail Project, from the Trail Grant Account  
Motion seconded by David Cotter  
No further discussion – 4-0-0 – Motion Carries**

d. Palmer Trailer Supply (PTS): \$16.00

**Motion made by Nicholas Zeo to approve the payable to Palmer Trailer Supply (PTS) in the amount of \$16.00, for spray paint & flagging tape, from the Con Com General Expense Account**  
**Motion seconded by David Cotter**  
**No further discussion – 4-0-0 – Motion Carries**

**7. Signing of Documents (DOA, OOC, COC, Ext, Etc.):**

- a. Local Acquisitions for Natural Diversity (LAND) Grant Program: The Commission is applying for a LAND grant to acquire the 92 acre MADOT turnpike parcel. The goal is to couple the LAND grant with a 2018 Trails grant the Commission already applied for in February. An appraisal is scheduled for 6/14/18 at 1:00pm. The Agent and Dave Cotter will accompany the appraiser to the site. It is a six (6) mile round trip hike from Old Warren Road to the culvert under I-90. Also the Agent & Chairman Blais will attend another Town Council meeting on Monday 07/9/2018 at 6:30pm to present the revised resolution that is required in the grant application. The revised resolution includes a clause that the Town Manager be and is hereby authorized to accept and expend such other funds which may be provided to pay for all or a portion of the costs of acquiring the property, including but not limited to grants and/or reimbursement from the Commonwealth of Massachusetts under the LAND grant program (M.G.L. Chapter 312, §2A of the Acts of 2008, 2000-7013, Chapter 286, §2A of the Acts of 2014, 2000-7066, legislation referenced as the Self-Help Program, M.G.L. Chapter 132A §11, and the regulations described in 301 CMR 5.00), which grants and/or funds shall be used to repay all or a portion of the borrowed funds, provided, however, that said acquisition is conditional upon the Town of Palmer receiving a LAND grant. This was a request of Town Council President Barbara Barry to protect the Town from having to fund the project if the LAND grant is not received. The Town Council must vote to appropriate, and/or borrowing the total project cost of \$112,675.00. The LAND grant reimburses up to 70% of the total project costs.

The grant also requires proof of land stewardship practice. Applicants are required to submit documentations of good land stewardship of past DCS grants or a municipal conservation land. The proof of good stewardship should include examples from three different activities from the following list: stewardship monitoring report on municipal land, invasive species control, trail building, educational kiosks, recent surveys outlining the condition of trails or land boundaries, recent baseline documentation report, and/or forest or land management plans. Applicants can submit documentation of other land stewardship activities. Photos of land stewardship activities are encouraged. Links to web sites that show this information can be used if appropriate.

David Cotter will assist by taking photographs documenting land stewardship activities.

**Motion made by David Cotter to sign the LAND grant application for the MA DOT Turnpike Parcel**

**Motion seconded by Brenda Cole**

**No further discussion – 4-0-0 – Motion Carries**

**8. Schedule of Public Hearings:**

- a. Notice of Intent (NOI) DEP #256-0332: L12 Breckenridge Street (Map 7-12, 7-13 & 59-28) – NexAmp d.b.a Palmer Breckenridge Solar, LLC: The applicant has submitted a Notice of Intent for a 5.7 MW Solar Array where the work associated with the installation of it is subject to the WPA & PWO. Brenda Cole recused herself from the proceedings as an abutter to the project.

Donald Blais Jr re-opened the Public Hearing at 7:02 pm.

The Applicant Ethan Giles, Justin Kusinck and Jeffrey McDonald of NexAmp, as well as Mike Shea of Palmer Paving Corp were present at the hearing. Their consultant, Donald Frydryk, of Sherman & Frydryk was also present at the hearing.

Donald Frydryk present newly revised plans dated 06/19/2018. All changes are per the Planning Boards requirements and are outside of the Commissions jurisdiction.

The Agent asked Applicant if they wished to close hearing w/o Planning Board approval.

**Motion made by Nicholas Zeo to close the Public Hearing at 7:08 pm**

**Motion was seconded by David Cotter**

**No further discussion – 3-0-0 – Motion Carries (BC recuses as abutter)**

**Motion made by David Cotter to close the issue the Order of Conditions w/ Special Conditions & Findings of Facts**

**Motion was seconded by Nicholas Zeo**

**No further discussion – 3-0-0 – Motion Carries (BC recuses as abutter)**

- b. Request for Determination (RDA): 249 Burlingame Street (Map 10-80) – Septic Replacement: The applicant is requesting a determination to see if the work associated with the installation of a replacement septic system is subject to the Wetlands Protection Act and the Town of Palmer Wetlands Ordinance.

Donald Blais opened the public hearing at 7:12 pm.

Property owners William Roy & Gail Conde were present for the hearing.

According to the 2017 Edition of the Massachusetts Natural Heritage Atlas, the site does not fall within estimated and priority habitat of the Massachusetts Natural Heritage and Endangered Species Program (NHESP). According to the MA GIS Flood Insurance Rate Map overlays the site does not fall within the 100-year and 500-year flood plains. See Figure 4 for the Flood Plain Map.

The proposed work consists of the replacement of a failed subsurface septic system in compliance with the MA Title 5 regulations. The plan submitted to the Commission is entitled Proposed Sub-Surface Sewage System: 249 Burlingame Road (Plan # 180315); and was prepared by Innovative Engineering & Consulting, LLC. Scale 1" = 30'. Work proposed within the 50-100 foot wetland buffer zone includes SSDS installation, site access and a material staging. A siltation fence is proposed between the wetland and the driveway, access area and material staging area. No alteration of the BVW is proposed. Erosion control barriers consisting of entrenched siltation fencing that will remain in place between the wetland and all access and work areas until approval from the Commission to remove them has been obtained. The siltation fence / limit of work line has been depicted on the enclosed plan. All bare earth shall be loamed and seeded as soon as possible.

Potential erosion and sedimentation are important concerns based on the proximity of work to the wetland. Erosion control barriers consisting of entrenched siltation fencing will remain in place between the wetland and all access and work areas until approval from the Commission to remove them has been obtained. The siltation fence / limit of work line has been depicted on the enclosed plan. All bare earth shall be loamed and seeded as soon as possible.

General Project Construction Sequence:

1. Stake by survey the limits of the septic system.
2. Install erosion controls per the approved site plan.
3. Excavate for the new septic system.

4. Install the new septic system.
5. Establish a vegetative cover on all exposed soil immediately upon completing grading.

General Construction Performance Standards: The following performance standards shall serve as limits for revisions, which will not require Conservation Commission review:

1. No alteration to wetland resource areas shall occur.
2. All approved activity shall employ at a minimum the erosion control precautions shown on the plans. The on-site contractor shall employ additional erosion controls as required to prevent sedimentation.
3. The on-site supervisor shall be authorized to request additional erosion control measures, as he or she deems necessary to ensure the protection of all identified resource areas

**Motion made by Brenda Cole to close the Public Hearing at 7:16 pm**

**Motion was seconded by David Cotter**

**No further discussion – 4-0-0 – Motion Carries**

**Motion made by Nicholas Zeo that the proposed subsurface sewage disposal system (SSDS), fully complies with Wetlands Program Policy 86-1: Presumptions for Subsurface Sewage Disposal Systems That Meet Title 5 or More Stringent Local Board of Health Requirements (MassDEP-Revised March 1, 1995); and thus fully meets the presumption at 310 CMR 10.03(3), for the “discharge from a sewage disposal system”.**

**Motion was seconded by David Cotter**

**No further discussion – 4-0-0 – Motion Carries**

**Motion made by David Cotter that the construction of the proposed subsurface sewage disposal system (SSDS) is located entirely within previously disturbed ground within the Buffer Zone and will not alter adjacent Resource Areas**

**Motion was seconded by Brenda Cole**

**No further discussion – 4-0-0 – Motion Carries**

**Motion made by Nicholas Zeo that, with the use of proper erosion and sedimentation controls, the construction of the proposed subsurface sewage disposal system (SSDS) will not alter adjacent Resource Areas.**

**Motion was seconded by Brenda Cole**

**No further discussion – 4-0-0 – Motion Carries**

**Motion by David Cotter to make a negative determination (3), finding that the work described in the Request is within the Buffer Zone, as defined by the regulations, but will not alter an Area subject to protection under the Act. Therefore, said work does not require the filing of a Notice of Intent subject to the following conditions:**

1. **Prior to any activity on site, the limit of work shall be clearly marked with erosion control, construction fencing, stakes or flags, and shall be confirmed by the Commission or its agent. Such markers shall be checked and replaced as necessary and shall be maintained until all construction is complete. Workers shall be informed that no use of machinery, storage of machinery or materials, stockpiling of soil, or construction activity is to occur beyond this line at any time.**
2. **The applicant shall notify the Conservation Commission at least 48 hours prior to any activity on the site and shall provide the name(s) and telephone number(s) of all person(s) responsible for compliance with this Determination.**

3. Siltation barriers and erosion controls shall be installed according to the site plan entitled Proposed Sub-Surface Sewage System: 249 Burlingame Road (Plan # 180315); and was prepared by Innovative Engineering & Consulting, LLC. Scale 1" = 30'; and shall remain in place until all disturbed areas are re-vegetated and stabilized.
4. All Erosion control measures shall be inspected cleaned or replaced during construction and shall remain in place until stabilization of all areas that may impact resource areas is permanent. These devices shall also be inspected to assure that the maximum control has been provided, and maintained or reinforced as necessary. Any entrapped silt shall be removed to an area outside the buffer zone and resource areas, and maintained or reinforced as necessary.
5. The applicant shall immediately control or correct any erosion problems that occur at the site and shall immediately notify the Commission, which reserves the right to require additional erosion and/or damage prevention controls it may deem necessary.
6. Only upon completion of this project, *and* when The Commission and/or its Agent is assured that there is complete stabilization of all areas, shall erosion control measures be removed.
7. All exposed soils and other fills shall be permanently stabilized at the earliest practicable date. Excavated areas and stockpiled material shall be located at the furthest possible distance from all resource areas to prevent erosion into wetland areas. Material shall be removed from the site shall be properly disposed of per all local, state and federal regulations.
8. All top soil stock pile areas will be protected by silt fence armored with straw bales or equivalent.
9. A detailed method of dewatering shall be submitted to the Commission prior to work. Proper best management practices are required to adequately treat any water from dewatering procedures; and dewatering discharge will not be directed toward wetland resource areas.
10. Site grading and construction shall be scheduled to avoid periods of high surface water. Once begun, grading and construction shall continue in an expeditious manner to minimize the opportunity for erosion.
11. All disturbed areas, slopes and proposed landscape areas shall be loamed and seeded or stabilized through the use of erosion control blankets or other approved means. All disturbed areas will be graded, loamed and seeded prior to November 1 of each year, if possible. No disturbed areas or stockpiled material will be left unprotected or without erosion controls during the winter.
12. Loaming and seeding will occur within (5 - 30) days of final grading. Barren areas should be stabilized by seeding if work on the project is interrupted for more than 90 days, unless the 90 days are in the winter. If this condition should occur, the applicant shall request a determination from the Commission as to whether seeding or an alternative measure should be conducted.
13. The seed stock to be used to restore disturbed areas shall complement or contain native flora and be of proven value to local wildlife.
14. The contractor shall be provided a copy of this Determination, and the Conservation Commission shall be notified of the name, address, phone number, and the contact person of the contractor.

Motion was seconded by Nicholas Zeo

No further discussion – 4-0-0 – Motion Carries

## 9. Project Monitoring

## 10. Violations & Enforcement

- a. DEP #256-0309: Boston Rd Solar: Paul Les was present at tonight's meeting. Pete Levesque, of Wetlands Consultants Inc. reviewed the status of the stream channel restoration and provided a revised report to the Commission detailing the current status of the restoration work as well as any new recommendations utilized to re-stabilize the eroded area. He presented to the Commission the proposed changes to the stream restoration plan that include the addition of large boulders to dissipate the force of the stream flow during high velocity flows. Additional plantings may also be required where this springs erosion resulted in the loss of several of the required plantings of the original restoration plan from 2012.

Wetland Consultants, Inc. (WCI) has been retained by Breton Realty, LLC, owner of Lot 2 Boston Road, Palmer, MA, to develop a Restoration Plan and Narrative Report for specific reaches of the previously restored intermittent stream channel.

The original restoration of the intermittent stream channel was completed in 2015, and a compliance report issued in July of 2016. Inspections by the Army Corps of Engineers and the Palmer Conservation Commission were also conducted as part of completing the restoration.

In the early spring of 2018 significant rain events coupled with snow melt resulted in an unusual flash flow off of Robinson Road to the headwaters of the subject intermittent stream. Within the restored stream channel the resulting flow and velocity of the flash flows eroded "cut banks" and steep gradient reaches of the stream. Although much of the eroded areas have begun to re-vegetate, stabilization is recommended.

The site is located on the northerly side of Boston Road (Route 67); near its intersection with Route 20. Access to the site is via a long gravel driveway, which opens to a solar array field, which was constructed in 2015 - 2016. A southerly flowing unnamed restored intermittent stream bisects the site into east-west portions, while an east-west railroad easement bisects the site into north-south portions. Resource areas associated with the site include Bank and LUW. No BVW was identified along the intermittent stream. The site is bound to the north by forested land and the upper reach of the intermittent stream, to the south by the lower reach of the intermittent stream, residences and Boston Road (Route 67) and Route 20. To the east and west of the site is undeveloped forested land.

The topography of the site generally slopes moderately to the south with a change in elevation of 95-feet over 1,440-feet. The east central portion of the site increases in slope, grading to the west and south. The USGS and surveyed contours depict the location of the intermittent stream.

According to the Soil Survey of Hampden County MA Central Part and from on-site observations the soils on-site consists of HgB – Hinckley loamy sand, 3 to 8 percent slopes. This soil class is glacial outwash deposits and is deep and excessively drained. The permeability of HgB soil is very rapid and available water capacity is very low. Most acreage of this soil is scrubby woodland with important tree species of eastern white pine and northern red oak.

According to the 2017 Edition of the Massachusetts Natural Heritage Atlas, the site does not fall within estimated or priority habitat of the Massachusetts Natural Heritage and Endangered Species Program (NHESP).

The on-site intermittent stream is not depicted on the USGS map, however, does appear on the Soil Survey of Hampden County MA Central Part as intermittent.

The restoration plan, for undercut and eroded “cut banks” of the restored intermittent stream was developed through on-site inspection and reconnaissance of the up-gradient watershed of the stream. Based on the springtime “flash flows” which the stream receives, stabilization of specific impacted reaches of the stream is recommended. Restoration is proposed to consist of the placement of boulders, rocks and stones in such a manner to withstand high velocity flows. All boulders, rocks and stones utilized for the restoration will be the type and geometric size of these found on site. Upon completing the restoration work the 15-inch CMP will be closed to MASSDOT standards.

Prior to conducting any restoration work erosion controls consisting of entrenched siltation fencing will be installed across the stream at the down-gradient end of the impacted area. Work is proposed for only “no flow” or “low flow” periods. The restoration plan has been divided into three (3) Areas, based on the type of impact and restoration required, and the location of the impacted area. The following areas, Area 1, Area 2, Area 3 listed below detail the restoration of the stream.

**Area 1:** This reach of the stream is approximately 15-foot long and is located at a drop in elevation within the stream channel. Erosion of the stream bottom substrate and side slopes has occurred and is in need of stabilization. On the side slopes of this area, 24-inch and smaller boulders, rocks and stones shall be placed in an interlocking fashion with smaller rocks and stones completely filling all voids. The streambed shall be lined with round and angular 6 – 8-inch rocks placed in an interlocking fashion. Once all boulders, rocks and stones are in place, the entire restoration area shall be overseeded with a New England Conservation / Wildlife Mix.

**Area 2:** This reach of the stream is approximately 75-foot long and is located within a high gradient area with meanders and “cut banks”. Highly erodible sandy / gravelly soil has collapsed the “cut banks”, which has caused boulders to fall into the stream channel. On the “cut banks” of this area 36-inch to 18-inch boulders shall be placed in an interlocking fashion with smaller rocks and stones completely filling all voids. On straight reaches of this area (non cut banks), 24-inch and smaller boulders, rocks and stones shall be placed in an interlocking fashion with smaller rocks and stones completely filling all voids. The streambed shall be lined with round and angular 8 – 12-inch rocks placed in an interlocking fashion. Once all boulders, rocks and stones are in place the entire restoration area shall be overseeded with a New England Conservation / Wildlife Mix.

**Area 3:** This reach of the stream is approximately 170-foot long and is located within a moderate gradient area with one meander and “cut banks”. Highly erodible sandy / gravelly soil has collapsed the banks and “cut banks”, which has caused boulders to fall into the stream channel. On the “cut banks” of this area 36-inch to 18-inch boulders shall be placed in an interlocking fashion with small rocks and stone completely filling all voids. On straight reaches (non cut banks) 24-inch and smaller boulders, rocks and stones shall be placed in an interlocking fashion with smaller rocks and stones completely filling all voids. The streambed shall be lined with round and angular 8 – 12-inch rocks placed in an interlocking fashion. Once all boulders, rocks and stones are in place the entire restoration area shall be overseeded with a New England Conservation / Wildlife Mix.

#### **Construction Sequence:**

1. Install erosion controls.
2. Restore Restoration Area 1.
3. Restore Restoration Area 2.
4. Restore Restoration Area 3.
5. Once the stream restoration is complete the 15-inch CMP diversion pipe will be closed to MASSDOT specifications 140 & 201 as indicated: “Inlets and outlets of structures to be abandoned shall be plugged with brick masonry not less than 8 inches in thickness.”



The Agent inquired about the start date. Paul Les stated the months of July & August, during times of extensive dry weather. He said he will begin work within the next three to four weeks. Paul Les secured permission from the neighbors to access from their property. He will transport the rocks in a truck and utilize an excavator to pick up and place the rocks. This will keep the work clean and reduce any disturbance or erosion that would otherwise be caused by dumping and moving the rocks around instead. The biggest challenge is finding the right size rocks that will fit and stay put. The Agent asked how long it would take and Paul said he would probably be completed by August 20, 2018.

Paul Les will return August 21<sup>st</sup> to update the Commission.

**Motion made by David Cotter to approve the Resource Area Restoration Plan; Prepared by Wetlands Consultants, Inc; Dated June 15, 2018**

**Motion was seconded by Brenda Cole**

**No further discussion – 4-0-0 – Motion Carries**

- b. DEP #256-0312: MassDOT Toll Booth Removal: MA DOT began work Monday. The Agent was not contacted for a pre-activity inspection before restoration work begins. She will do a site visit tomorrow.
- c. Camp Ramah Retaining Wall: Building a retaining wall on the lake without a permit. The Agent will issue EO, require NOI. Issue Stop Work Order & require NOI.

**12. New/Old Business**

- a. Administration of 2017 MA Trails Grant: SCA Scheduling, etc.: The parking lot has been completed by DPW. Dave Cotter is working on brush removal. The DPW took the brush to the compost pit on Old Warren Road.

The Agent purchased the site amenities

During the site visit with AmeriCorps two issues came up. 1) Trail Ties: AmeriCorps is not sure if they can assemble both the trail ties and the trail frame in the time they are there. Originally Pathfinder was going to pre-assemble the trail ties but due to the time of year and insufficient staff within the carpentry department they could not do it. So, the Commission and volunteers will have to assemble the 400 trail ties prior to July 16<sup>th</sup>. The Trail Tie assembly will happen the weekend of July 14-15 at the Agent's father's workshop. She will bulk order wood this week as well. 2) Observation Deck Construction: AmeriCorps cannot build the deck as someone with a Construction Supervisors License (CSL) must oversee the work. The Agent will bid out the deck to contractors and will also see about either Lowes or Home Depot doing it as well.

A full Commission final planning site visit is scheduled for Monday July 9, 2018 at 5 pm.

- b. 2018 "Its Clean" Bacteria Sampling: Begins Wednesday June 13, 2018 – First St, Bennett Street & Arrgo Movers. Nick Zeo will sample First Street on 6/13, and then Angela Panaccione will take over from 6/28 on. David Cotter will sample Bennett Street from 6/28 on.
- c. MA RT-67 Culvert Cleaning: Paul Les cleaned the RT 67 culvert yesterday and today. The smaller rip rap is between 6"-8" in diameter and the larger rip rap was placed up against the sides of the culvert. Rip rap was stabilized 25 feet out from culvert. The Agent will inspect tomorrow Wednesday 06/20/2018 at 8:30 am.
- d. FY 19 Budget: The Agent got an assistant, Conservation Clerk, 15 hours per week.

**13. Upcoming Events, Conferences & Trainings:**

- a. Forest Cutting Plans/Timber Harvesting 101: Saturday, June 30th, 9 am – Noon; Forested land, Southbridge
- b. Wetland Shrubs: Saturday, July 7th, 10 am – 2 pm; Garden in the Woods, Framingham
- c. Ferns for Conservationists: Ferns of South Quabbin: Friday, July 13th, 10 am – 2:30 pm; Quabbin Reservoir, Belchertown
- d. Tree Identification: Monday, July 23rd & Wednesday, July 25th, 10 am – 2 pm; Garden in the Woods, Framingham

**14. Office Closed:**

- Wednesday June 27, 2018 (MSMCP Fern & Shrub ID Training)

**15. Set Next Meeting Date:** Tuesday July 17, 2018 @ 6:30 pm

**16. Cancel Meeting:** Tuesday July 3, 2018 @ 6:30 pm

**17. Meeting adjourned:** 8:40 PM

**Motion made by David Cotter to adjourn at 8:40 PM**

**Motion was seconded by Brenda Cole**

**No further discussion – 4-0-0 – Motion Carries**

Sincerely Submitted,

Angela Panaccione  
Palmer Conservation Commission Agent