



# TOWN OF PALMER CONSERVATION COMMISSION

## Meeting Minutes

Tuesday, May 7, 2019 – 6:30 PM

**LOCATION: Town Administrative Building Meeting Room**

Donald Blais, Chair  
David Cotter, Vice Chair  
Peter Izyk  
Nicholas Zeo  
Brenda Cole  
Dorothy Lawrence  
Mike Swiatek

Angela Panaccione, Agent  
Jeff Stanhope, Assistant

**Members Present:** Donald Blais, Jr.  
David Cotter  
Nicholas Zeo  
Brenda Cole  
Dorothy Lawrence  
Mike Swiatek  
Angela Panaccione, Conservation Agent  
Jeff Stanhope, Conservation Assistant

**Members Absent:** Peter Izyk

**Also Present:** Justin Kasunick, NEXAMP  
Jim LaFreniere, NEXAMP  
Bob & Jean Trahan, 7 Geraldine Street, Palmer  
Janice Laviolette, 29 Cabot Street, Palmer  
J. P., 21 Winthrop Street, Palmer  
Carol Armitage, 35 Cabot Street, Palmer  
Carolyn Hurt, 19 Cabot Street, Palmer  
Brian Hurt, 19 Cabot Street, Palmer  
Robert Natarro, MassDOT, Northampton  
Nicholas B., 39 Cabot Street, Palmer  
Dan Belanger, 124 Flynt Street, Palmer  
Donna Brown, 20 Winthrop Street  
Edward Brown, 20 Winthrop Street  
Tom & Maxine Amos, 24 Winthrop Street  
Don Frydryk, Sherman & Frydryk, 3 Converse Street, Palmer  
Marie Pike, 635 River Street, Thorndike  
Christina Pike, 631 River Street, Thorndike  
Joe Paolini, Forest Lake Properties  
Rick Licht, Licht Environmental Design  
Steve Lopes, Southbury, CT  
Steve O'Connell, Forest Lake  
Paul McManus, EcoTec  
Jonathan Pratt, 34 Forest Lake Road, Palmer  
Elaine McNeill, 34 Forest Lake, Palmer

1. **Call to Order:** 6:31 PM – Donald Blais, Jr. (Chair)
2. **Chair, Member & Committee Reports:** No Chair, Member & Committee Reports.
3. **Review Phone/Mail/E-Mail Messages:** No Phone/Mail/E-Mail Messages.
4. **Public Inquiries:** No Public Inquiries.

## 5. Approval of Minutes

### a. February 5, 2019

**Motion made by Brenda Cole to approve the minutes from February 5, 2019 as amended.  
Seconded by Nicholas Zeo.  
No further discussion – 5-0-1 – Motion Carries.  
Mike Swiatek abstains.**

### b. April 2, 2019

**Motion made by Dorothy Lawrence to approve the minutes from March 19, 2019 as amended.  
Seconded by Brenda Cole.  
No further discussion – 4-0-2 – Motion Carries.  
Mike Swiatek and David Cotter abstain.**

### c. April 23, 2019

**Motion made by Nicholas Zeo to table the minutes from April 23, 2019.  
Seconded by David Cotter.  
No further discussion – 6-0-0 – Motion Carries.**

## 6. Approval of Payables

### a. Law Offices of Douglas J. Berner – \$400.00

**Motion made by Nicholas Zeo to approve the payable to the Law Offices of Douglas J. Berner for the Title Certification/Title Search for the Turnpike Parcel from the Conservation Commission Trust Account.  
Seconded by Dorothy Lawrence.  
No further discussion – 6-0-0 – Motion Carries.**

### b. PVPC – \$13,430.80

**Motion made by Dorothy Lawrence to approve the payable to Pioneer Valley Planning Commission (PVPC) for Town of Palmer MVP Consulting from the Municipal Vulnerability Preparedness (MVP) Account.  
Seconded by David Cotter.  
No further discussion – 6-0-0 – Motion Carries.**

## 7. Signing of Documents (DOA, OOC, COC, Ext, Etc.)

### a. Issue Emergency Permit: Center Street Culvert Replacement

The Agent said the location of the culvert is nearby Junction Variety where the road is currently closed. She added what's interesting is that the culvert is not mapped anywhere (not on streamstats nor is it on USGS) so where it ends is unknown. The culvert does have a vegetated wetland upstream of it and it goes directly into a catch basin then across the street where it discharges into the Ware River. It's an in-kind replacement of the culvert because nothing will fit in the sump hole. The culvert's connected to essentially all drainage that's established a bordering vegetated wetland (BVW) upstream. The Agent said the motion would be to issue an emergency permit for the in-kind replacement. Palmer DPW is

doing all of the work associated with the culvert and they're going to begin working tomorrow, Wednesday, May 8, 2019. Donald Blais asked if the Commission had any questions and the Agent asked if there were any questions, comments or concerns. Nicholas Zeo asked if what they're doing exactly is replacing the culvert to which the Agent answered yes. The Agent said the conditions are avoid periods of high groundwater and high flow, if there is evidence of scour they can add a flared end and there should be no loss of the wetlands or degradation of the wetland area. Palmer DPW believes they can replace the culvert without damaging any of the vegetation. They'll notify the Agent and Conservation Commission before beginning work. DPW will also repair the headwall because the conditions state any repairs needed to the existing drainage that don't require increasing the size of anything are permitted.

**Motion made by Nicholas Zeo to issue the emergency permit for the in-kind culvert replacement. Seconded by David Cotter. No further discussion – 6-0-0 – Motion Carries.**

## **8. Schedule of Public Hearings**

### **a. 7:00 PM Request for Determination (RDA): Garage Addition – 124 Flynt Street (Map 68-81)**

The applicant is requesting a determination to see if the work associated with the installation of a 44' X 36' garage in the buffer zone to Lake Thompson is subject to the Wetland Protection Act and the Town of Palmer Wetlands Ordinance.

Donald Blais opened the public hearing at 7:00 pm. Don Frydryk of Sherman & Frydryk was present for the public hearing as well as the applicant and homeowner, Dan Belanger. The proposal is for a 44' x 36' free-standing garage and the project area is down near the cove of Lake Thompson. Don Frydryk said the work is in the buffer, but will not affect any of the wetlands. He added the erosion and sediment controls will be palced strategically in order to prevent any impacts to the wetlands. The Agent said the garage will be built on a lawn that has pre-existed and two trees will be felled and one structure, the shed, will be removed and moved (relocated). She added the proposed garage will be located at the house across the street from the boat launch of Lake Thompson. The Agent's recommendation is the Commission make a negative determination that the work is in a previously disturbed area and the location of the planned garage will not alter any adjacent resource areas. Donald Blais asked if the Conservation Commission had any questions. David Cotter asked Dan Belanger the reason for the large garage and Dan Belanger responded it's for car storage.

*The following is the Request for Determination of Applicability (RDA) Narrative...*

Daniel Belanger proposes to construct a 44' x 36' garage. The construction entrance will be off Flynt Street and shall utilize the existing driveway. The lawn area is will be used for construction staging.

As shown on the plan, Lake Thompson is located to the south east of Faragon Avenue and the lake limit has been delineated using MassGIS data. The proposed work will take place out site the 50' wetland offset, east of the exiting building. The work will include placement of erosion controls along the limit of work and down gradient of the proposed garage.

### **310 CMR 10.54 - Bank**

No work is proposed within the bank of any resource area.

### **310 CMR 10.55 - Bordering Vegetated Wetlands**

No work is proposed within the bordering vegetated wetland limits.

### ***Buffer Zone***

The proposed work will include a total of approximately 2,471 square feet of disturbance in the 100-foot wetland buffer zone. The project not result in any disturbance within the 50-foot wetland offset. The project disturbance will result from placing erosion controls at the limit of proposed work, garage construction, final grading, and loam and seeding of disturbed areas.

### **310 CMR 10.57 LAND SUBJECT TO FLOODING**

No filling within the land subject to flooding is anticipated as part of this project. The work area is not within the 100 year flood plain zone X as shown on FEMA Community Panel #25013 C0266 E.

### **310 CMR 10.58 RIVERFRONT AREA**

No impacts to riverfront area are anticipated as part of this project.

### **321 CMR 10**

The project is not within a Priority Habitat of Rare Species or Estimated Habitat of Rare Wildlife delineated area as shown on the latest Massachusetts Natural Heritage Atlas mapping from August 2017.

Mitigating measures for this project include the installation of erosion control barriers shown on the plan and details. The erosion controls shall be installed as shown on the plans at up gradient side of the existing drive. All disturbed areas shall be loamed and seeded. All slopes greater than 4 to 1 shall be mulched.

Erosion controls shall be installed prior to any disturbance on the site. Erosion controls shall be maintained until the Palmer Conservation Commission approves removal of the controls.

*The following are the Special Conditions (including the Finding of Facts and Conditions)...*

### **FINDING OF FACTS**

#### ***Proposed Work***

The parcel is located at the intersection of Flynt Street and Faragon Avenue. The existing lot consists of a Single family home with driveway, garage, sheds and lawn area. Lake Thompson is located to the south east of parcel across Fargon Avenue. The Applicant proposes to construct a 44' x 36' garage. The construction entrance will be off Flynt Street and shall utilize the existing driveway. The lawn area is will be used for construction staging. The proposed work will include a total of approximately 2,471 square feet of disturbance in the 100-foot wetland buffer zone to Lake Thompson. The project will not result in any disturbance within the 50-foot wetland offset. Prior to construction silt barrier will be installed to control erosion and sediment. The barrier shall remain in place until the grass is well established.

The Commission has determined the work associated with the proposed 44' X 36' garage is located entirely within previously disturbed area (altered/regularly maintained lawn) within the 100-foot Buffer Zone to BVW, and with the use of proper erosion & sedimentation controls and the restoration of all disturbed areas upon completion of construction, the proposed 44' X 36' garage addition will not alter adjacent Resource Areas.

### **CONDITIONS**

1. Prior to any activity on site, the limit of work shall be clearly marked with erosion control, construction fencing, stakes or flags, and shall be confirmed by the Commission or its agent. Such markers shall be checked and replaced as necessary and shall remain in place during construction (until all construction is

complete). Workers shall be informed that no use of machinery, storage of machinery or materials, stockpiling of soil, or construction activity is to occur beyond this line at any time.

2. The applicant shall notify the Conservation Commission at least 48 hours prior to any activity on the site and shall provide the name(s) and telephone number(s) of all person(s) responsible for compliance with this Determination.
3. No work shall be performed during rain events in order to minimize runoff and washout situations. Site grading and construction shall be scheduled to avoid periods of high surface water. Once begun, grading and construction shall continue in an expeditious manner to minimize the opportunity for erosion.
4. Siltation barriers and erosion controls shall be installed according to the site plan entitled **Daniel Belanger II, Proposed Garage, 124 Flynt Street, Depot Village, Palmer, MA; Scale 1"=30'; Signed & Stamped by Sherman & Frydryk, LLC, Land Surveying and Engineering, dated April 17, 2019** and shall remain in place until all disturbed areas are re-vegetated and stabilized.
5. All Erosion control measures shall be inspected cleaned or replaced during construction and shall remain in place until stabilization of all areas that may impact resource areas is permanent. These devices shall also be inspected to assure that the maximum control has been provided, and maintained or reinforced as necessary. Any entrapped silt shall be removed to an area outside the buffer zone and resource areas, and maintained or reinforced as necessary.
6. The applicant shall immediately control or correct any erosion problems that occur at the site and shall immediately notify the Commission, which reserves the right to require additional erosion and/or damage prevention controls it may deem necessary.
7. Only upon completion of this project, *and* when The Commission and/or its Agent is assured that there is complete stabilization of all areas, shall erosion control measures be removed.
8. All exposed soils and other fills shall be permanently stabilized at the earliest practicable date. Excavated areas and stockpiled material shall be located at the furthest possible distance from all resource areas to prevent erosion into wetland areas. Material shall be removed from the site shall be properly disposed of per all local, state and federal regulations.
9. All top soil stock pile areas will be protected by silt fence armored with straw bales or equivalent.
10. All disturbed areas, slopes and proposed landscape areas shall be loamed and seeded or stabilized through the use of erosion control blankets or other approved means. All disturbed areas will be graded, loamed and seeded prior to November 1 of each year, if possible. No disturbed areas or stockpiled material will be left unprotected or without erosion controls during the winter.
11. Loaming and seeding will occur within (5 - 30) days of final grading. Barren areas should be stabilized by seeding if work on the project is interrupted for more than 90 days, unless the 90 days are in the winter. If this condition should occur, the applicant shall request a determination from the Commission as to whether seeding or an alternative measure should be conducted.
12. The seed stock to be used to restore disturbed areas shall complement or contain native flora and be of proven value to local wildlife.
13. The contractor shall be provided a copy of this Determination, and the Conservation Commission shall be notified of the name, address, phone number, and the contact person of the contractor.

**Motion made by David Cotter to close the public hearing at 7:05 pm.**

**Seconded by Brenda Cole.**

**No further discussion – 6-0-0 – Motion Carries.**

**Motion made by Dorothy Lawrence to make a negative determination that the work described in the Request is within the Buffer Zone, as defined in the regulations, but will not alter an Area subject to protection under the Act. Therefore, said work does not require the filing of a Notice of Intent (NOI), subject to the following conditions. See above conditions 1 – 13.**

**Seconded by Brenda Cole.**

**No further discussion – 6-0-0 – Motion Carries.**

- b. 7:00 PM Notice of Intent (NOI) DEP #256-0336: Forest Lake Seasonal Cottages – Off River Street & Forest Lake Road (Map 36-86, 31-1-1, 30-11-5)**

The applicant is requesting an Order of Conditions (OOC) for proposed site development of a Seasonal Cottage Resort with lake front amenities; including the construction of a canoe/kayak launch & beach restoration. Work is proposed within Forest Lake, within the Riverfront Area of the Ware River and associated buffer zones.

Donald Blais re-opened the public hearing at 7:10 pm. The Agent said from the last public hearing the only two missing pieces of information that the Conservation Commission needed from the applicant were the revised wetland forms and the revised floodplain calculations. She added that the Conservation Commission did their due diligence with the performance of their site visit. The Agent stated what was aforementioned are the only two matters that will be discussed tonight for the continuance of the public hearing. Paul McManus said the Agent summarized exactly what he was going to say and what she mentioned were the only couple of outstanding issues; the cleaning up of paperwork and the Commission's site walk. Tonight's continuance of the public hearing is more of a follow up to the site visit and to address any final administrative issues because the applicant has already provided the Conservation Commission with everything the Agent and Commission has requested to date. John Thomas said based on the most recent and up-to-date findings in the field and all of the requested information provided in the applicant's submissions, he will leave it up to the Commission to make a decision. Donald Blais asked the Commission if they have any final questions for the applicant. Donald Blais then opened the public hearing up to the public in attendance tonight for any new concerns or questions from the abutters. The Agent said now is the last chance for abutters to comment or speak.

**Elaine McNeill, 34 Forest Lake Road**

Elaine McNeill said she is curious about the change of the beach in front of the beaver hut. She also wants to know how quickly Chapter 91 paperwork will be done as well as how quickly it will be processed. Elaine McNeill said since there is no compromise with the abutters by the applicant then they [abutters] have no other choice but to go in the direction they will go for what they believe is right.

The Agent said as it stands tonight the Commission will close the public hearing. The Commission has 21 days to issue the Order of Conditions (OOC) and will not be deliberating the conditions this evening. The conditions will be most likely be discussed in two weeks at the next Conservation Commission Meeting scheduled for May 21, 2019 when the OOC will be issued for the project as well as addressed.

Elaine McNeill said she is worried about the location of the beach facing towards the beaver hut because she thinks it's going to drive the beaver out. The Agent said she think it takes a lot to scare a beaver. Elaine McNeill said there's a lot of stuff to clean up, so she thinks they are lying about a lot of things even towards the Planning Board from day one. The Agent said in terms of the beach location, she talked with Misty Ainge from Endangered Species and learned that it's farther away from the beaver hut

than the other beach location. The Agent said the applicant does have the debris location to take care of and all of it is going to be cleaned up and removed. Elaine McNeill said why disturb a whole new area of sand and thinks there is a reason the applicant wants to do that and doesn't want to put the beach at the other location. John Thomas said that they have correspondence between the applicant and Natural Heritage about the Bridle shiner and the beach location was moved further south because if not it would affect the breeding cycle of the Bridle shiner. John Thomas said they could've moved it further south, but they didn't want to infract on the abutter's properties, therefore instead they have the beach where it currently is. Elaine McNeill doesn't understand why they are putting it there, she thinks it's all double speak and lies and that it has to do with the submerged foundation and saving money by not having to pull it out of the water. The Agent explained if it stays within the Order of Conditions (OOC) that the Conservation Commission worked very hard to get a consultant and it will allow the Commission to retain a specialist and maintain oversight of the entire construction phase oversight. She said that if the Commission loses the local oversight of this then it will be much harder to have a local influence on it if it ends up in the state's hands. The Agent told Elaine McNeill she will be able to make her comments on the beach during the state permit. The Agent stated the applicant will not be able to break ground or begin work until they have their Chapter 91 paperwork submitted as well as their stormwater paperwork and Massachusetts Environmental Policy Act (MEPA) paperwork, so they still have 3 state permits before they can begin working. The Agent explained to Elaine McNeill the MEPA filing also allows for public comment as well, so it's another opportunity for her to express her concerns. The Agent will e-mail the abutters the schedule for when the MEPA public comment session will be held. The Agent mentioned MEPA is not an actual permit and John Thomas explained it's more of a process than a permit. Paul McManus said the Commission gets copies of all of it and will be able to review it and make it available to the public. Elaine McNeill said the owner, Joe Paolini, has not made any effort to reach out to abutters. The Agent said that she is in the process of a Massachusetts Department of Environmental Protection (MassDEP) 604b Grant, which may potentially lead to a 319 Grant, but it's a process. The Commission needs to complete a Watershed Based Plan for Forest Lake first and foremost in hopes to improve the overall health of the lake.

#### **Christina Pike, 631 River Street**

Christina Pike said she requests that when the Commission does their Order of Conditions (OOC) that the abutters can receive copies of it. The Agent said that the OOC is public record, so the abutters will have access to copies of it. Elaine McNeill reflected on whether or not if the removal of the lakeside hill will have an impact of how tolerable the wind is and how quiet the lake is, so she is concerned about the sound, wind and loss of the quietness of the lake. She added it may look okay on paper, but the berm noise could easily become a concern. John Thomas said that in the MEPA process public comment session it is a perfect time for her to address berm noise concerns.

Donald Blais asked for final comments. Donald Blais asked for a motion to close the public hearing. David Cotter is recusing himself from the vote because of his absence from two of the meetings.

**David Cotter recuses himself from the vote.**

**Motion made by Nicholas Zeo to close the public hearing at 7:27 pm.**

**Seconded by Brenda Cole.**

**No further discussion – 4-0-1 – Motion Carries.**

**9. Requests for Certificate of Compliance: No Requests for Certificate of Compliance.**

**10. Project Monitoring**

## 11. Violations & Enforcement

### a. DEP #256-0312: MassDOT I-90 Toll Plaza

Robert Natarro of MassDOT was present at tonight's meeting. He explained he is here to update the Commission on the latest status of the Massachusetts Department of Transportation (MassDOT) work associated with the I-90 Ramps including sediment removal and restoration of the areas on the inlet side and outlet side of the culvert that travels underneath the ramps there (stream channel restoration). Robert Natarro said they [MassDOT] did work on April 11 and April 12 of 2019. He added that they were able to get the intermittent channel to start running normal again by removing a lot of the built up sediment. The Agent explained to the new commissioner, Mike Swiatek, that the slopes blew out and collapsed blocking up the stream channel. She added that is why MassDOT had to rebuild and stabilize the slopes as well as clean out the stream channel in order to get it to normalized levels of flow again. The Agent said there are now beavers on site and they may or may not be building a dam. Robert Natarro said you couldn't even see the headwall during the original catastrophe of the wall blowing out into the stream channel to help put it into perspective and visualize how bad it actually was at that point in time. He mentioned they finally started getting down to good soil and healthy roots. Robert Natarro said they had people/workers with hand shovels to have boots on the ground in addition to a vacuum truck, dump truck and pickup truck; all of which were utilized to get rid of the tremendous amount of trash on site. He went on to say they have positive water flow there now with only some slight pooling, but he thinks having the pool there is good because as sediment moves down stream it's going to settle into that pool there. Robert Natarro said since the initial start of restoration work by the I-90 Ramps there has been many improvements so far and much more to come in due time. Brenda Cole asked when MassDOT finished the recent phase of work and Robert Natarro answered the complete proposed restoration work is not entirely done as of yet because he is still monitoring the restoration site to account for any adjustments that may need to be made before they finish final work. Robert Natarro repeated that they [MassDOT] performed the aforementioned restoration work on 4/11/2019 and 4/12/2019. The Agent said there is still additional work to be done, especially plantings, but MassDOT is waiting to plant for the right planting season time of the year. The property owner, Diana Lizak, expressed some concerns in regard to the work being done and her complaint was that MassDOT ended up making the situation worse than it originally was. The Agent mentioned that there is a beaver damn nearby where the landowner expressed her concerns. Nick Zeo asked about the exact type of trash and litter that MassDOT pulled out of the stream channel and Robert Natarro responded when they were pulling out sediment, rock, roots and sticks, they also had to pull out all of the trash that was mixed in like hundreds of plastic bottles and electronic items. The Agent asked Robert Natarro if in the future he can provide her and the Commission with a progress report with attached site photos of work to date as well as the remainder of work to be done and an included timeline for that. Robert Natarro said he can absolutely provide that for the Conservation Commission.

### b. MA DOT Turnpike Bridge RT-181

Robert Natarro of MassDOT remained present at tonight's meeting for this agenda item also associated with the Massachusetts Department of Transportation (MassDOT). The Agent said at this site at the time of construction there has been significant washouts on several occasions by the RT-181 Turnpike Bridge [Overpass]. She added that Robert Natarro responded to the situation immediately and they [MassDOT] fortified their erosion controls, but she thinks MassDOT definitely needs more erosion controls as well as explained that there is a lot of sediment in the brook (a result of the washouts) that needs to be hand removed out of it. The Agent stated MassDOT said they would follow up with a lot more erosion and sediment controls that are better secured with improved stabilization. The Agent asked Robert Natarro if there are plans to permanently stabilize the slope adjacent to the bridge where



multiple washouts have occurred. Robert Natarro responded MassDOT is required to do permanent stabilization in order to prevent repeated occurrences of washout events if they have a permanently stabilized slope. The Agent asked if the Commission knew what the slope used to be like or look like and the Commission and herself were in agreement that it used to be a hill of grass. The Agent recommends MassDOT put grass seed down and put erosion control blanket in place as well as plant plantings in order to increase the odds of a secure and stabilized bank by way of established grasses and rooted plants. Robert Natarro said most of if not all of the sediment was cleaned up followed by an installation of erosion and sediment controls. He confirmed that they [MassDOT] will spread grass seed and add erosion control blanket as well as follow that up with plantings; as part of the objective of stabilizing the slope permanently.

Mike Swiatek asked what the source of all of that water runoff was. Robert Natarro said it is mainly caused by the steep slopes of the hill in combination with the record high quantities of rainfall precipitation this year in Massachusetts. David Cotter asked if Robert Natarro has seen the restoration plans for this particular project as of yet and he confirmed yes. The Agent asked Robert Natarro if there are any other ways they [MassDOT] can prevent the repetitive washouts in the future proactively by way of alternative methods of work at the times of construction for the the turnpike bridge overpass. The Agent also asked him whether or not the MassDOT road construction workers work from the decks of the overpass. Robert Natarro said that sort of detailed information is in the construction plans for the RT-181 Turnpike Bridge that will be reviewed at many different levels like MassDEP Boston, so that it is on par with the Wetlands Protection Act (WPA). Robert Natarro explained at a time of construction he witnessed the whole slope used as worker access and that is what led to the slope destabilization that the Agent caught afterwards. The Agent said in theory this project should not have disturbed wetland resources whatsoever. Robert Natarro said they [MassDOT] should've added more erosion controls the more they used the slope for worker access at the times of construction because it degraded the slope at a much faster rate than it would've with just water. The Agent said on a separate note she would like Robert Natarro to check if someone from MassDOT can attend the site visit schedules for Thursday, May 9, 2019 at 11:30 am.

c. DEP #256-0332: 153 Breckenridge Street

The Agent explained that 153 Breckenridge Solar is also known as L12 Breckenridge Street Solar. The Agent stated there was a problem area that had sediment discharge that she put the enforcement order on. She added there was a couple of inches of sediment that was hand removed by the applicant's work team from the Bordering Vegetated Wetlands (BVW). The Agent said there was a washout that occurred below the site after the most recent heavy rain storm even with the check dams adjacent to the access road most of the way up and down it. She shared a recorded video of her walk that started from the arrays and followed to the wash out trail. The Agent said the water followed the direction of the ATV and MX (Motocross) paths because of how their tires cause deep rutted tracks in the trails. She explained the applicant already corrected the rutting problem by compacting the soil with a roller that compressed the ground's bumpy and uneven soil created by the rutting caused by ATVs and dirtbikes. The Agent mentioned the path of the rutting pattern that the water chased and followed downhill of the steep slope was very deep so it collected and redirected a lot of rain water at high velocities. She suggested the applicant dig out some sort of temporary basin on their side of the property, therefore that is why Don Frydryk of Sherman & Frydryk is here because of the need to figure out a solution to the water runoff problems. Justin Kasunick of NexAmp said unfortunately he and his team are still witnessing riders ripping around on off-road vehicles when they are doing construction work on site. The Agent said the path of the rutting pattern eventually forks off so the water ends up forking off and traveling into two separate directions far apart from each other at the extent of the site. She followed the fork back up to where the split meets back up again into one and determined it to be the limit of the

erosion on site. Justin Kasunick said he and his team clean up the ATV and MX (Motorcross) trail rutting in order to be neighborly. John Thomas said his main concern is when erosion controls and sediment preparations may not be up to par for a particular construction site in order to combat certain high level storm events, essentially what happens is point-source discharge of sediment filled water runoff coming off of the construction site. The Agent said the recent restoration work as well as erosion and sediment control work has been restored and stabilized, minus a few little pockets, therefore has held up very well against the last two major storm events with a lot of rain. The Agent stated in theory with proper sediment and erosion controls no sediment should have reached where it did off-site. John Thomas said there is a natural spring that is due east of the solar site and not actually on the applicant's property, but part of it ends up on their property so they've tried to alleviate the water problems caused by the spring with check dams and other controls in place. The Agent said the water is clear when it travels down the access road now, but not clear when it travels in the opposite direction the other way. John Thomas said in accordance with the applicant's NPDES General Construction Permit, they are allowed to have water and sediment transferred upon site, but they cannot have it leave their site and end up elsewhere off-site. He added if there are any sort of breaks off-site or discharges off-site, specifically only of water filled with sediment, then it's an issue and not in compliance. John Thomas said if it's clear water runoff that ends up off-site, then they are in compliance and not breaking any rules or regulations of their NPDES General Construction Permit. He mentioned the applicant's Stormwater Pollution Prevention Plan (SWPPP) monitoring addresses the aforementioned water regulations as well.

A neighborhood resident asked about the foundation footings for the bases of solar panel arrays and if they redirect groundwater to their houses. Justin Kasunick said there are approximately one thousand footings that are 4 inches in size and installed 6 feet deep. The Agent, Commission and John Thomas said there is no possible way that at that small of depth that they would be redirecting groundwater towards their houses.

### **Bob Trahan, 7 Geraldine Street**

Bob Trahan stated he lives on Geraldine Street and has lived in the same house for 47 years and how in all those years in their home they've never had groundwater or any water whatsoever in their basement. He said the Town of Palmer built a dyke uphill of their property a long time ago and since then only maybe from time to time they've had water in their basement. Bob Trahan said he doesn't think the cause of flooding is a backup of the culvert because their basement flooding has never gone on for months like it has now so he believes something has changed. Bob Trahan thinks NexAmp can and should fix the erosion because he believes it's causing the water to redirect into the one central area of his neighborhood. He explained although NexAmp has already rolled and levelled the rutted soil on their site, most likely a lot of the erosion further down below will still channel into his neighborhood. Bob Trahan wants to see a lot of the erosion covered up and instead of it redirected into the central area or his neighborhood, he would rather see it dissipated across a wider area. He believes NexAmp and the Conservation Commission want to work with his neighborhood on this problematic groundwater and water runoff situation. Bob Trahan has had water in his basement since January and now it's May; many months later. The Agent said the basement floodings are the result of a mixed combination of many different factors in the area of the neighborhood because the area has horrendous drainage that has been compromised by several different factors. She added she is scheduled to meet with MassDOT, Palmer DPW and the Railroad in order to look at the whole area because it's caused a significant backup of the reservoir off of Breckenridge Street. The Agent said in the past there's never been a river behind the houses in Bob Trahan's neighborhood until now because water has typically only remained for extended intervals of time elsewhere. The Agent stated several residents in the neighborhood have dumped their yard waste into the stream channel, therefore it's backed up even worse than it used to be.

Bob Trahan said Palmer DPW went out before with a backhoe and dug out the stream channel. The Agent said there is no way they could've done that without a permit, especially in a cold water fisheries (CWF). The Agent acknowledged she read the neighborhood's letter and mentioned the complaint in the letter is that they think all of the water in their flooded basements comes only from NexAmp's solar site and nowhere else. Bob Trahan said he knows there is a multitude of problem, but lately there has been a significant change and water problems have been much worse for him and his neighbors. The Agent said she has done an extensive analysis of every culvert connected to the nearby stream in November on how to assess and measure the condition and functionality of the culverts. She will analyze the culverts another time when it's dry in order to examine all of the culverts all the way to the reservoir in terms of conditions of culverts and changes in flows; the U.S. Army Corps of Engineers will be involved too. Bob Trahan doesn't have the scientific data, but he knows what has happened in his neighborhood over the last forty years. Bob Trahan. said they have never before had to deal with water that has flooded their basements as bad as it is now, therefore he would like to see the erosion spread out evenly. David Cotter asked where the original dyke was put in that Bob Trahan mentioned earlier in his discussion with the Commission. Bob Trahan said a dyke was built because he thinks the Town of Palmer told the owners of the gravel pit they had to remedy the situation. He added in that location there is about a 4-foot dyke that got trapped and went underground so it's now brown groundwater that his neighborhood has had to deal with.

John Thomas said his concerns with the site is there is a shear volume of exposed earth with the installation of frames and panels, therefore the applicant needs to make sure there is no discharge off-site. John Thomas said fortified erosion controls and basins need to be in place in order to alleviate a lot of the water runoff issues. He thinks NexAmp needs to put together a specific team to address the water problems and tackle them efficiently and effectively. The Agent said the Planning Board waived the applicant's requirement of a stormwater control plan. John Thomas said a problem here is any water that runs off-site if concentrated will scour the earth and find a way to lower spots, therefore there is a need to ensure that doesn't happen within the jurisdiction of the Commission until the applicant alleviates the issues with documentation. John Thomas said that's all we can ask from the applicant; that their project continues without a hitch from now on. John Thomas said the first course of action is to reinforce the southern extent perimeter and make sure the basins are adequate enough to collect the water, if they need to put more temporary basins in place then that it up to them, but they need to make sure they keep the water on-site and not allow it to run off-site. The Agent said a lot of construction basins and sediment traps were added outside of the original plans and they also added many more afterwards as well as increased the width and depth of all pre-existing basins and sediment traps so they are much larger than originally proposed. The Agent previously requested the applicant immediately work on a permanent basin because water funnels there where she would like the basin to be dug and the panels aren't even up yet; the panels will make the water funnel worse than it already is. Brenda Cole wants to know if the Conservation Commission has any evidence or jurisdiction to have actually established a legitimate connection to the location of flooded basements and the construction work done by NexAmp at their solar project site. The Agent and John Thomas said the site is currently under the Commission's jurisdiction because of the water runoff off-site. The Agent said an engineer would have to do an expanded hydrological analysis of the other parcel because we don't have the hydrology for off-site, but it does flow southeast based on an online database record. David Cotter questioned if they can not let the water pool, but rather level the surface so the water spreads out instead of pools in one spot. In response, the Agent said the water will follow the very deep ruts, therefore that needs to be fixed first and foremost. The Agent and John Thomas answered David Cotter and said that is also a question for an engineer or Don Frydryk. Don Frydryk said either way it would have the same effect on surface water and groundwater regardless because of the site topography. Nicholas Zeo asked if a hydrological

study would look in depth into any connection between the NexAmp site and the neighborhood. John Thomas said the bottomline with this question is the NexAmp site itself needs to be stable/stabilized or back to pre-existing conditions. He explained it's going to take some time because he's familiar with solar projects and stabilization takes a lot of time; the applicant needs 70 percent stabilization in order to comply with their NPDES General Construction Permit. John Thomas said he's never before come across a solar project that hasn't had any stormwater requirements so he doesn't understand why the Planning Board allowed that to happen.

### **Tom Amos, 24 Winthrop Street**

Tom Amos said he would like to know how you can take the top of the mountain off and not disturb the watershed. He said he has lived at his address, 24 Winthrop Street, for 35 years now and his house has never had water in the basement since years ago when there was nearby excavation done; he has pumped water out of his basement 24 hours a day now. Tom Amos said it's obvious that the water travels downhill and he said the solar construction workers have not paid close attention to it. Don Frydryk said this site was a balanced cut and fill site; by no means was the top of the mountain cut off by this project, as it was done in the past historically by previous earth removal permits.

### **Carol Armitage, 35 Cabot Street**

Carol Armitage said at one point something changed uphill of her where there has since been a big pond that initially showed up there 35 years ago. John Thomas said the big pond she referred to is the vernal pool up at the top. Carol Armitage said she was told that's what had been diverted and that's why water ended up downhill and she said before it was a contained pool. The Agent and Don Frydryk said it's still a contained pool and it's 222 feet away. Carol Armitage noticed her sump pump would continuously run and still is non-stop, so she doesn't know why that is the case. The Agent said on the date of January 24, 2019 is when we had a ridiculous flood on Park Street. Carol Armitage said the Park Street flood affected her neighborhood and the water came down into all of their yards. She mentioned 35 years ago she had a finished basement in her home and eventually it all crumbled.

Bob Trahan had a follow up; he said the solar array has begun to stretch across the sand pit edge and he thinks if you put all of the surface water in a gravel pit, then it becomes groundwater no matter what. Bob Trahan's question is he wonders if the water will run into the one basin or if NexAmp will have to add more basins. John Thomas said it's up to the Project Engineer (PE) and others to make those kinds of important decisions. David Cotter explained there are already many more basins than just one basin on the NexAmp property and the Agent added that they are only temporary construction basins. Bob Trahan said he is concerned with the water running south and the Agent said none of that was under the jurisdiction of the Conservation Commission because only the access road was under the Commission's jurisdiction. The Agent said now that there has been a blowout, the Commission now has the power to control and fix as well as resolve and restore the issues related to water problems and prevent them.

### **Maxine Amos, 24 Winthrop Street**

Maxine Amos said 2 weeks ago she had water in her basement, but luckily the oil company was able to fix her furnace. An abutter said these are their homes and she isn't trying to take it out on the

Commission, but she is fired up because the issue has gone on for months now. A new couple moved into neighborhood, but now have to deal with water problems and run hoses out of their home.

John Thomas asked if the project team agrees with the recommendations and suggestions he made to them earlier and they responded they absolutely are in agreement with John Thomas's requests. John Thomas told the project team to double up on whatever they planned to purchase for erosion controls. The Agent said the entire general area including the neighborhood has experienced countless flooding issues, therefore she has been working with FEMA (Federal Emergency Management Agency) to have it classified and redelineated as a floodplain floodzone because it currently is not. She added even the Chief of Police has been attending the meetings with FEMA; commenting on the flooding and expressing flooding concerns in regard to the area in question. A neighborhood resident stated that the water is running downhill at a much faster rate because he believes approximately 26 acres of trees were taken down and resulting in a barren landscape. He commented why doesn't NexAmp pave a big road so that the water is diverted away from their neighborhood and their homes because he wants to know how much longer it's going to take to divert it. The Agent said NexAmp technically cannot legally divert it because the water has to stay on their site as mentioned earlier by John Thomas. The Agent said she has been working on this flooding area for years, therefore she resents the fact that the neighborhood's belief is that the Conservation Commission doesn't care about their basements flooding because she completely understand their concerns. At the Community Resilience Building Workshop for Municipal Vulnerability Preparedness held at the Palmer Police Station Meeting Room the attendees highlighted this area as being one of the major problem areas for stormwater and climate change because of inadequate storm drainage. The same man said we have had a lot of rain, but a lot less snow too, so he said it's very frustrating dealing with water problems, especially not knowing how long it will take for the water problems to be resolved. Nicholas Zeo said would you not be more frustrated if the Commission wasn't investigating and working towards a solution to the water problems. He added he sympathizes with him and his neighborhood, so what makes him think the Commission doesn't want to figure out a solution to the water problems. Nicholas Zeo says if we are trying to rectify the problem then we have to address every possible and potential cause of the problem and narrow down the exact cause before we point any fingers. Nicholas Zeo stated he is more than emphatic that all of the neighborhood homeowners have flood damage in the basements of their houses.

Donald Blais announced acknowledgement of receipt of the letter from the residents of the neighborhood by the Conservation Commission as well as read the letter from beginning to end.

John Thomas suggested NexAmp make immediate repairs to the stormwater as well as erosion and sediment controls on site and take care of the water problems. He would like to eventually know when to expect the controls to be installed and fortified as well as when to expect feedback from the Project Engineer (PE).

Justin Kasunick will start with the emergency mitigation tomorrow, like road filter fabric inside the stump grindings and make them larger as well as horseshoe them back to the road. He added that tomorrow they will start right away on the restoration work and he needs some time to speak with Don Frydryk first hand, but for immediate action they will start first thing tomorrow morning. John Thomas anticipates going out there tomorrow in order to follow up with a site visit and to monitor beginning of the proposed restoration work. Justin Kasunick explain that the long-term plans will come in time with discussion with Don Frydryk and John Thomas as well. Justin Kasunick added he would like to see from a construction standpoint how the water runoff will change especially with grass growing on site soon as well as the installation of coconut erosion mat. John Thomas and the Agent will perform a site walk at the site tomorrow to follow up with Justin Kanunick. The Agent asked Don Frydryk to design the stormwater plans to handle 100-year storms because the Planning Board and consultant thought

otherwise. The Agent will send the Planning Board a letter in regard to that. Don Frydryk said the Planning Board already called, so they will be doing it in conjunction with the Conservation Commission and the Planning Board, therefore he is amendable to that because there can be no downstream flooding at the 100-year storm mark. The Agent is meeting with MassDOT, Palmer DPW, and the Railroad and there will be a representative for Ann Gobi there. The Agent finally got the contact information for CSX as well. Justin Kasunick will take photographs first thing in the morning for the Agent and the Commission. The Agent wants the neighborhood to come back to the next ConCom Meeting scheduled for May 21, 2019 regardless. She also explained to neighborhood the adopt-a-catchbasin program too. John Thomas said the Conservation Commission can prepare a written letter to document the water problems and have it be on the record that because the Planning Board waived the stormwater requirement for this project we have had issues; it's caused 3 issues with 3 different solar sites.

**d. DEP #256-0332: 273 Breckenridge Street**

The Agent said 273 Breckenridge Street Solar is going to be filing an amended Order of Conditions (OOC) to essentially address the issues and problems of the wetlands. The Agent explain when they [the applicant] took the hill down, the fill caused the damage to the wetlands and it's why there's now wetlands everywhere on site. The applicant plans to put in another curtain drain as well as set up a dry well where the old one was before. David Cotter will perform a site visit before the end of the week.

**e. DOA River Street Solar**

The Agent explained the Planning Board cancelled their meeting last night for River Street Solar because of the Town Council Town Manager Interview Meeting that was held in the Palmer Town Hall Meeting Room.

**f. Katie Lane**

There was another water blow again at Katie Lane, therefore the Agent immediately contacted John Morrison who is going to dig out the detention/retention basins deeper then they can efficiently collect and retain more of the water. The Agent is unsure about exactly what else to do at the time for a solution to this reoccurring issue that's been a concerning problem because it's not even an open Order of Conditions (OOC) anymore, so she contacted Massachusetts Department of Environmental Protection (MassDEP) for advice and their input as well. Once again there are rivers of mud going down to the fish hatchery, but because this event occurred on a non-work day Dan from the hatchery didn't catch or notice it, compared to the last event that happened on Friday when he phoned in a complain to the Agent about the water runoff. John Morrison would like to take a look with the Agent tomorrow, 5/8/2019, to assess the situation there.

**12. New/Old Business**

**a. Culvert Failures**

The Agent said in the Aspen Circle residential area there are six houses with sump pump hoses going directly into the catch basins; all of which are illicit discharges. She added that many culverts in the Town of Palmer are going to need repairs. The Agent said there's not enough money to adequately address and handle repairs or replacements of Palmer's stormwater infrastructure, especially to meet the requirements of the federal MS4 stormwater permit. She also explained there needs to be re-routing and

re-designing of the drainage in many areas in Palmer, mostly because the Town of Palmer is the heart of the Chicopee River watershed. The Agent attempted a priority list of culverts for stream crossings and she needs one for drainage as well because it's a requirement and every single one is a high priority. She mentioned hopefully the new Town Manager for Palmer will have experience with the MS4 permit and be able to help in any way possible. The Agent said a lot of towns have now implemented a rain tax as well as an enterprise fund for water and sewer in order to help better fund stormwater infrastructure.

**b. LAND Grant Update**

The Agent announced that a survey is no longer required for the LAND Grant, which will save \$14,000 dollars. She is waiting on confirmation for whether or not a Baseline Documentation Survey is required.

**c. Trail Grant**

Skipped.

**d. Wood Bank Grant**

Good news announcement that Jeff Stanhope's grant application to the Massachusetts Department of Conservation and Recreation's (DCR Massachusetts) Urban and Community Forest Challenge Grant has been approved and selected to receive funding. The funding will be utilized to establish a Community Wood Bank in the Town of Palmer.

**e. FEMA HMGP Grant Update**

For the Hazardous Mitigation Grant Program (HMGP), the Agent is working with FEMA to get Palmer's benefit cost analysis ratio up to the point where she can apply for the grant because they [FEMA] really want to fund our [Palmer Conservation Commission] project. The Agent had a conference call with them, when she learned of a Palmer DPW lack of maintenance record keeping because of missing or no receipts and not logging or tracking critical information that would have easily raised the benefit cost analysis ratio. FEMA said they can take into consideration a future damages analysis associated with expected future damages costs in order to offset the benefit cost analysis ratio.

**f. Arbor Day Saturday 4/27/2019**

Jeff Stanhope, Conservation Assistant and Recreation Director, hosted the first annual Arbor Day on Saturday, April 27, 2019 at the lawn nearby the parking lot of Town Hall adjacent to the Four Corner's Intersection. He kicked off the celebration when he read the Town of Palmer's Arbor Day Proclamation; a crucial step towards the goal to attain the status of Tree City for Palmer. The accomplishment of Tree City designation for the Town of Palmer will lead to many benefits for the community, like a leg up in the form of extra points on future applications to grants offered by the Massachusetts Department of Conservation and Recreation (DCR Massachusetts). Jeff Stanhope wrapped up the event when with the help of David Cotter and Peter Izyk he successfully planted a Scarlet Fire Flowering Dogwood, a beautiful disease and pest resistant tree that flowers. The tree is dedicated to and in honor of the first Arbor Day celebration to take place in the Town of Palmer.

**g. Three Rivers River Clean Up Saturday 4/27/3029**

The Agent and Commission hosted a Three Rivers River Clean Up on Saturday, April 27, 2019 and there was an incredibly high turnout for the number of volunteers who showed up to help. There was a wonderful article written and printed in the local newspaper that talked about how successful the event was in cleaning up a critical section of the river that has a problematic quantity of trash. Approximately 40 people from the Town of Palmer community attended and more than 50 plus trash bags were collected. The large amount of trash came from only the area of the river that runs adjacent to Laviolette Field. Volunteers picked up trash from a quarter mile to a half mile stretch of the river, most of what was rough terrain with the rocks, pricker bushes and vines. Four of the trash bags were filled to the brim with just nip bottles; evidence for a strong supportive argument in favor of a five cent deposit on nips bottles sold in the Commonwealth of Massachusetts. The river clean up was an eye opener in order to see the reality of the truth behind the severe issue of river litter. A reminder to please don't litter.

**h. TRACK Saturday 5/4/2019**

The Palmer Conservation Commission Tent at the Palmer Artisan Festival, formerly known as TRACK, was a great success on Saturday, May 4, 2019. The Commission's Tent reflected the Think Blue Massachusetts Campaign for the importance of stormwater pollution awareness for the community in the Town of Palmer. The Agent set up a kiddie pool filled with water and rubber duckies for a duck match game for kids to have fun and learn about stormwater. The Commission also had the EnviroScape model on display and did demonstrations in order to teach with it as an environmental education model. The tent also had a rain barrel and compost bin on display with informational pamphlets and order forms.

**i. Rain Barrel/Compost Machine Friday 6/7/2019 5:00 pm – 8:00 pm**

The Agent mentioned a reminder that the first 50 Palmer Residents get compost bins for half price or \$25 dollars and the count is currently at 13 out of 50. The annual sale of rain barrels is now active as well and they can be purchased online. The compost bins must be purchased via cash or check made out to the Town of Palmer. Both a compost bin and a rain barrel are on display at the Tax Collector's Office as well as the Palmer Public Library. The sale of these products is a joint program between the Town of Palmer and Town of Belchertown. Palmer Conservation Commission and Belchertown Conservation Commission will host a rain barrel and compost bin pick up event schedules for Friday, June 7, 2019 from 5:00 pm until 8:00 pm at the location of the trail and gazebo on First Street in Bondsville.

**j. Site Visit PMP Friday 5/17/2019**

The Agent stated the Commission has to schedule a time for a site visit to Palmer Motorsports Park (PMP) because she has to let the owner, Fred Ferguson, know when it will take place as soon as possible. The Conservation Commission agreed to schedule the PMP site visit for Friday, May 17, 2019 at 1:00 pm.

**k. Permanent Consultant – John Thomas | SWCA**

John Thomas of SWCA said he's proposing a Master Services Agreement for two year. He explained when a project comes in he would be the forefront for his company (SWCA) and would have to recuse himself from his company (SWCA). John Thomas will prepare the two year Master Services Agreement and distribute printed paper copies as well as e-mail digital versions of it to Palmer



Conservation Commission. He mentioned he has tried the same exact permanent consultant idea with other towns with a similar approach, but have not been successful in his attempt. John Thomas said he likes doing it and feels like he can contribute as well as provide additional oversight for more advanced projects and science. He proposed his services would be peer review for the Town of Palmer Conservation Commission. John Thomas said he would have to analyze some situations for any conflicts in order to determine his decision on whether or not he has to recuse himself from certain clients or projects, especially someone he's worked with over the past two years. He hopes we could use his services more often than not. The Agent said she is very busy and occupied with her additional role as Stormwater Coordinator, therefore John Thomas would be very helpful. The Agent and DPW asked for \$250,000 to try to establish a Stormwater Department. The Agent said the last time she talked with Gerry Skowronek, DPW Director, they cut the two positions they wanted for help. She also mentioned Palmer doesn't have a Town Engineer nor do we have the software ArcGIS and half of the old road plans were all lost when the DPW headquarters flooded because it is in a floodplain/zone. John Thomas will sent out his proposal that includes information and a checklist as well as other important details. Nicholas Zeo said even with the limited time he's been on this Conservation Commission he thinks it's nice and smart to have a consultant on board and on site.

**Motion made by Brenda Cole to go into a Master Services Agreement with SWCA (John Thomas).  
Seconded by Dorothy Lawrence.  
No further discussion – 6-0-0 – Motion Carries.**

**13. Office Closed**

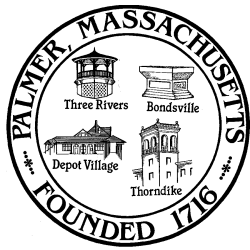
**14. Set Next Meeting Date: Tuesday, May 21, 2019 at 6:30 pm.**

**15. Meeting Adjourned: 10:07 PM**

**Motion made by Brenda Cole to adjourn at 10:07 PM.  
Seconded by Dorothy Lawrence.  
No further discussion – 6-0-0 – Motion Carries.**

Sincerely Submitted,

Jeff Stanhope  
Palmer Conservation Assistant



# TOWN OF PALMER CONSERVATION COMMISSION

## Meeting Documents

Tuesday, May 7, 2019 – 6:30 PM

**LOCATION: Town Administrative Building Meeting Room**

Donald Blais, Chair  
David Cotter, Vice Chair  
Peter Izyk  
Nicholas Zeo  
Brenda Cole  
Dorothy Lawrence  
Mike Swiatek  
  
Angela Panaccione, Agent  
Sarah Fortune, Assistant

The following is a list of documents used at the above-mentioned meeting, in addition to those included in the agenda packet which is part of the official record of the meeting:

Number	Description	Agenda Item	Notes
1.	Approval of Meeting Minutes: 2/5/2019, 4/2/2019, 4/23/2019	Approval of Meeting Minutes	Retained in Minute binder in office
2.	Request for Determination (RDA): 124 Flynt Street (Map 68-81); Garage addition	Schedule of Public Meetings & Hearings	Retained in RDA file for 124 Flynt Street
3.	Notice of Intent (NOI), site plans & associated documents: DEP # 256-0336; Forest Lake Seasonal Cottages – Off River Street & Forest Lake Road (Map 36-86, 31-1-1, 30-11-5)	Schedule of Public Meetings & Hearings	Retained in file for DEP # 256-0336
4.	Emergency Permit: Center Street Culvert Replacement	Signing of Documents (DOA, OOC, COC, Ext, Etc.)	Retained in Emergency Permit file for Center Street Culvert