



## IN ATTENDANCE:

Raymond Domey, Chairman  
Donald Reim, Vice Chairman  
William Jalbert, Clerk  
Scott Turner, Fire Chief

John Sasur, Water Superintendent  
Toni Mackenzie, Treasurer  
Diane Baldyga, Recording Secretary  
Patrick O'Connor, Retired Fire Chief

Chairman Domey called a meeting of the Prudential Committee to order at 7:05 p.m., and the Pledge of Allegiance was recited.

## Approval of Minutes

The Committee reviewed the minutes from the meeting of March 11, 2013.

**MOTION (JALBERT, REIM): To approve the minutes from the meeting of March 11, 2013. Approved 3-0.**

Chairman Domey explained that the minutes from the February 11 meeting needed to be re-approved as Vice Chairman Reim had not been present at the February meeting and should have abstained from voting on them at the March 11 meeting.

**MOTION (JALBERT, DOMEY): To approve the minutes from the meeting of February 11, 2013. Approved 2-0-1.**

An official copy of the minutes of the Finance Committee Meeting on March 25, 2013 was submitted to the District Files.

## Report of the Treasurer

Treasurer MacKenzie presented the Committee with the checks and the Profit and Loss Statement for the month of March. Committee members took these items under consideration and review.

Treasurer MacKenzie will contact Jeanne Bacauskas, Billing and Collection Clerk for the Water District, to meet and go over the District's meter readings as soon as possible.

W.S. Sasur mentioned that a meeting with the software vendor will take place after last quarter's data is posted and brought up to date. Two days of intensive training will take place at that time. With the new software, customers' accounts will be automatically updated after each meter reading. Accounts with unexpected readings will be flagged.

**MOTION (REIM, JALBERT): To accept and approve the Treasurer's Warrant. Approved 3-0.**

**MOTION (JALBERT, REIM): To accept and approve the Treasurer's Report. Approved 3-0.**

## Report of the Fire Chief

Fire Chief Turner submitted the call report for the month of March 2013. A total of six (6) calls were received: five (5) all calls and one (1) duty-officer call.

Chairman Domey stated that Turner's employment contract will be ready to sign as soon as members of the Prudential Committee get a copy and read it.

The Fire Chief distributed to the Committee new copies of the "Rules and Regulations of the Three Rivers Fire Department."

**MOTION (REIM, JALBERT): To accept the report of the Fire Chief. Approved 3-0.**

The a copy of the minutes of the last Capital Efficiency meeting in Bondsville was submitted to the District Files.

## Report of the Water Superintendent

W.S. Sasur reported that although ads have run in the Palmer Journal looking for people to serve on a Building Committee for the new Water Department Building, no one has volunteered as yet. People may have to be solicited for the Committee. Retired Fire Chief O'Connor said that he is willing to serve on it as is Chris Geoffrion.

The Water Superintendent did not know when the next meeting of the Capital Efficiency Committee was scheduled. He had been expecting to receive the price of Phase II of the study by last Friday (April 5), but had not yet received it. The goals of Phase II were modified to consider the risks and the vulnerability of different public supplies which include sustaining good drinking water and fire protection as well as looking for obvious failures. After he receives the price, he will inform Bondsville and Thorndike of their respective shares. Three Rivers already has funding in place.

Sasur reported that the Department's big generator had failed to produce voltage. The generator can be repaired for about \$3,000. It is an electronic problem, not a mechanical one. He made an agreement with a company who can do the repairs and who also guarantees that the Three Rivers Water Department will be first on the list for service and a loaner generator in an emergency. A new generator would cost between \$40,000 and \$50,000.

Chairman Domey asked if the information for the new drain cover at the Reservoir that the Water Superintendent wanted was sent to Al Nardi. Sasur said it was. The Water Superintendent had a video recording of the pipeline showing an obstruction near the drain. He will attempt to dislodge it on Tuesday (April 9) morning. The silt levels that the project engineer requested were measured as well. All information will be sent to both Nardi and Domey.

A memo was received from the State regarding the land on North Street. W.S. Sasur feels that the District can purchase land that has value for *any* reason. Specifying that it could be a potential water supply in the future would be a very expensive and extensive process that he advises against. He pointed out that there may be more cost-effective ways to pursue it through the Capital Efficiency Plan. Chairman Domey, on the other hand, does not want to jeopardize committing the land as a future public water supply. He reminded Sasur that \$10,000 to \$15,000 has already been invested on testing the water potential. He feels that pursuing its potential in 2013 will be easier than in 2033, and that it is important to protect the District's future. Both agreed to get an opinion from Attorney Hassett.

Retired Fire Chief O'Connor stated that the money for this purchase would involve amending an Article previously approved for purchase of land on the Roberts Farm (now owned by Gomes). The amended article will be modified so that the land at 105 North Street can be purchased. O'Connor agreed to prepare the amendment to the Article.

**MOTION (JALBERT, REIM): To accept the report of the Water Superintendent. Approved 3-0.**

### **Old Business**

Charles Blanchard has not contacted the District about the Rt. 20 Project. Chairman Domey will wait until after the Town Elections to pursue the matter.

The Water Superintendent has already provided an update on the Anderson Street Project.

Chairman Domey reported that up to 354 boxes of District records can be stored for a fee of \$85 a month. The records retention company is reputable based on the fact that area hospitals use it to store their medical records. The company picks up and codes the boxes. After the new Water Department building is completed, the records will be delivered and housed there. Domey will contact the Secretary of State for the regulations on files that must be retained.

Three individuals have applied for the position of District Treasurer. John McKenzie and John Chmura are both accountants. Mary Ann Duguay is a bookkeeper at F&D Tool. After reviewing their resumes, experience, and credentials, Chairman Domey nominated John Chmura for the position.

**MOTION (REIM, JALBERT): To appoint John Chmura as new District Treasurer. Approved 3-0.**

### **New Business**

Chairman Domey distributed updates of the Open Meeting Law to replace page 4 of the Committee's booklet.

Domey reminded those present that the annual District Elections are Tuesday, May 21. Retired Fire Chief O'Connor said that a notice was put in the paper on March 21, 60 days before the meeting, and that the Articles will be put in the papers the first week of May.

Vice Chairman Reim asked W.S. Sasur if Scott Majka filled in for him when he was out of town or not working. Sasur said that Majka did cover for him. Reim questioned if Majka was licensed. The Water Superintendent replied that he had his D1 License but not his T1 license or his D2 license. Reim inquired about the use of the Water Department's vehicle. Sasur replied that they have been sharing the

Department's truck. The Vice Chairman worried about emergencies and if Majka was qualified to deal with them. Sasur assured him that whenever he was away, he kept in close contact with the Water Department employee, and if anything major were to occur, there was mutual aid among the departments.

Having no further business to conduct in open session, Chairman Domey requested a motion to adjourn. The next regular meeting is scheduled at 7 p.m. on May 13, 2013.

**MOTION (JALBERT, REIM): To adjourn from the Open Meeting at 8 p.m. Approved 3-0.**

Submitted by:

Approved as to Form and Content:

\_\_\_\_\_  
Diane Baldyga, Recording Secretary

\_\_\_\_\_  
Raymond Domey, Chairman

Date: \_\_\_\_\_

Date: \_\_\_\_\_