

**Palmer Planning Board
Planning Board Meeting Minutes
Monday, March 11th, 2024**

I. Call to Order

Chairman Michael Marciniac called the meeting to order at 7:09 PM on Monday, March 11th, 2024, in the Planning Department Office. Members Scott Day, Michael Dee, and Shelby Lamothe were present. Vice Chairman Norman Czech was absent. Also present was Town Planner Heidi Mannarino recording minutes.

*Public Hearings:
None scheduled.*

New Business:

- *SANR- Lot Reconfiguration, 94 & 160 Stimson Street*
- *JT Brown- Request for 90-day crushing permit, Lot 15 Ware Street*
- *Acknowledgement of Letter – Sign Replacement, 1219 Thorndike Street*
- *Meeting Minutes: 2/12/2024*
- *Abutting Town Notices*
- *Interest Allocation Report*

Old Business:

Board Member Comments:

- *Masterplan Implementation Committee Update*
- *Subdivision Control Law and OSRD*

Town Planner Update:

- *CPTC Conference 3.16.24*

Next Meeting Date: March 25th, 2024 at 7:00 PM.

II. New Business:

SANR- Lot Reconfiguration, 94 & 160 Stimson Street

M. Marciniac briefly describes the reconfiguration of the lots, pointing out that the notation “becoming an integral part of” is critical in describing what is happening in the plans.

Brief discussion ensues.

M. Dee made a motion to approve the plans for the SANR (lot reconfiguration) for 94 & 160 Stimpson Street dated 2/21/2024, S. Day seconded. Motion passed 4-0.

JT Brown- Request for 90-day crushing permit, Lot 15 Ware Street

M. Marciniac explains that earth removal projects need to come before the Board anytime they propose to bring material on site or process material on site. He continues that in this case, they are proposing to process material, or crush stone, on site. M. Marciniac adds that typically gravel pits will send these requests throughout the operation, not necessarily at closeout.

S. Day asks if the Board typically receives this on a yearly basis, to which M. Marciniac responds yes, it does.

Brief discussion ensues.

S. Lamothe made a motion to approve 90-day permission to crush at Lot 15 Ware Street, seconded by S. Day. The motion passed 4-0.

Acknowledgement of Letter – Sign Replacement, 1219 Thorndike Street

H. Mannarino states that herself and M. Marciniac met with Paul Caron, the sender of this correspondence, to discuss zoning implications for the replacement of the existing sign at 1219 Thorndike Street. M. Marciniac explains that the original proposal for the sign was far too large, however the proposal was revised to comply with the ordinance.

S. Day asks if there will be scrolling messages on the sign, to which M. Marciniac replies that there may be scrolling messages, however it cannot flash.

M. Marciniac adds that this is just an acknowledgement of the letter, with no vote needed. He continued that if there were any concerns about compliance with zoning, the Board could send a letter to the Zoning Enforcement Officer.

A motion to acknowledge the Letter for the Replacement of a Sign at 1219 Thorndike Street was made by M. Dee, seconded by S. Lamothe. The motion passed 4-0.

Minutes

A motion to approve the minutes of 2/12/2024 as written was made by S. Day, seconded by M. Dee. The motion passed 4-0.

Abutting Town Notices & Interest Allocation Report

M. Marciniac reminds the Board that it is beneficial to review this report every month to ensure that there is nothing that looks incorrect or out of place.

Brief discussion ensues.

Town Planner Update

H. Mannarino reminds the Board that the Citizen Planner Training Collaborative, or CTPC, is holding its annual conference on March 16th at Holy Cross in Worcester. She highlights that there will be a session regarding Subdivision Control Law, which may be a helpful refresher for projects in down the line.

Brief discussion ensues.

Board Member Comments

S. Day asks if there are any updates on Kali Cannabis. M. Marciniac replies that they came before the Board a few months back to confirm that their Special Permit would not lapse, however there has been no other status update from the applicant since then.

Brief discussion ensues.

Adjournment

A motion to adjourn the meeting at 8:09 PM was made by S. Lamothe, seconded by M. Dee. The motion passed 4-0.



Shelby LaMothe, Clerk

