

GENERAL REGULATIONS

- (1) **General:** Any person requesting action by the Commission pursuant to the PWO shall, at the same time, shall pay a filing fee in accordance with the Filing Fee Schedule listed below.
- (2) **Form of Payment:** The fees pertain to local Ordinance review and are in addition to those required under the Massachusetts Wetlands Protection Act. The check shall be made payable to the “Town of Palmer”, and shall be a separate check from the MassDEP WPA fee.
- (3) **Refund:** Fees are non-refundable.
- (4) **Municipal Projects:** Municipal projects where the Town of Palmer or any other government agency is the Applicant are exempt from the fees.
- (5) **Waivers:** The Commission or its Agent reserves the right to waive fees. Said request for waiver shall be made at the time of submittal of the application.
- (6) **Outside Consultants:** In addition to the Schedule of Fees listed below, reimbursement for outside consulting services/third party reviews may be required, as provided in Section 4 of the PWO and Section (D) of these regulations.
- (7) **Violations:** All fees associated with after the fact applications or fillings as a result of a violation and/or enforcement action shall be charged double (200%) the fees listed below.
- (8) **Re-Inspection Fee's:** The purpose of this fee is to cover the town's cost and to account for the inconvenience imposed on the Commission and staff, for having to re-inspect a site multiple times due specifically to an applicant's negligence. Any additional site visits required during the site plan review and prior to the Commission authorizing activity to commence shall be assessed this fee.
 - a) Activities that may result in a re-inspection fees include, but are not limited to: the applicant failure to properly mark the site prior to a scheduled site visit, the applicants failure to prepare a site plan in accordance with Section 6 of these regulations, the applicants failure to ensure all conditions required prior to activity are completed before requesting a pre-activity inspection and work authorization (No DEP #, ESC not installed properly). Failure to submit the fee will result in the denial of the project due incomplete application. Additionally, the Commission will not authorize the activities to begin until all outstanding fees are paid in full.
 - b) The Commission shall not impose a fees for the initial site visit required during the public hearing process, when multiple site visits are necessary due to project complexity, when site visit are required as a specific condition of a permit (pre-activity visit, visits to monitor replication/mitigation measures), when site visit are request by a town department to assess compliance on permits with cross jurisdictional issues, or when it is at the Commission's discretion to revisit the site.

SCHEDULE OF FEES

Filing	Fee
Notice of Intent (NOI), Abbreviated NOI, & Amended Order of Conditions (50% Fee)	\$50 first acre, \$100/additional acre of Project Site ¹
Monitoring of Replication, Restoration & Mitigation Areas ²	50-Foot "NDZ": \$1/square foot BVW: \$2/square foot Bank: \$5/linear Foot RFA: \$2/square foot Flood Plain: \$1/square foot Land Under Water: \$1/square foot
Request for a Determination of Applicability (RDA)	\$50
Resource Area Confirmations (RDA, NOI or ANRAD)	\$1/linear foot of flagging
Certificate of Compliance (COC)	\$50 or \$10/acre of Project Site, whichever is higher
Emergency Certification	\$50
Administrative Approvals (building permits, tree removal, and other general inquiries)	\$25
Re-inspection Fee	\$50
Extension Permit	\$50
Lift an Enforcement Order	\$100

¹ **Project Site:** means the area within the parcel(s) that comprises the limit of work for activities, including but not limited to, the dredging, excavating, filling, grading, the erection, reconstruction or expansion of a building or structure, the driving of pilings, the construction or improvement of roads or other ways, and the installation of drainage, stormwater treatment, environmentally sensitive site design practices, sewage and water systems.

² **Replication, Restoration & Mitigation Areas:** Any resource area restoration required as a result of a violation and/or enforcement action shall be charged double (200%) the fees listed above.