



Three Rivers Fire District
50 Springfield Street
Three Rivers, MA 01080

Prudential Committee Minutes

Chairman Norman Czech called a meeting of the Prudential Committee to order at 6:30 p.m.

IN ATTENDANCE:

Norman Czech; Prudential Committee Chairman	Lorinda Baker; District Treasurer
Stephen Chiacchia; Prudential Committee Vice Chairman	David Basler; District Clerk
Scott Turner; Fire Chief	Sherrie Bellefleur; District Recording Secretary
Christopher Connolly; Water Superintendent	

Absent from this evenings meeting: Richard Pobieglo; Prudential Committee Clerk

The Pledge of Allegiance was recited.

Approval of Minutes

The Committee reviewed and approved the minutes from the November 11, 2020 Open Meeting.

MOTION (CHIACCHIA; CZECH): To approve the November 11, 2020 minutes to the Open Meeting. 2-0-0

The Committee reviewed and approved the minutes from the November 11, 2020 Executive Session.

MOTION (CHIACCHIA; CZECH): To approve the November 11, 2020 minutes to the Executive Session. 2-0-0

Public Comment

None

Committee Reports

None

Report of the Treasurer

Review of November 2020 Financial Reports:

District Treasurer Lorinda Baker read her Report of the Treasurer for the month of November 2020.

November 2020:

Water Department:

- Water revenue for November 2020 was up \$8,930. This is higher than the revenue from November 2019.
- Profit has increased by \$22,833 to \$67,280.
- A number of the maintenance accounts are running below last year.

Fire Department:

- Nothing unusual this month.

District:

- Nothing unusual this month.

Lorinda questioned 2 bank accounts that have had no activity in them for 893 days. One is a bond account and the other an online collections account. The question asked was does the District want to combine these 2 accounts with our other account or just leave them as is for now? Chiacchia is unsure of any ramifications on closing the bond account but does not have any issue with closing the online collections account. Lorinda will begin the process with the bank to close the online collections account.

MOTION (CHIACCHIA; CZECH): To accept the Report of the Treasurer for November 2020. 2-0-0

MOTION (CHIACCHIA; CZECH): To approve the Treasurers Warrant for November 2020. 2-0-0

Report of the Fire Chief

Three Rivers Fire Chief Scott Turner presented his report of November 2020.

Calls and Activity for the month of November 2020:

Operations Calls/Incidents:

- **25 emergency/non-emergency incidents:** 3 Fire; 7 Rescue & EMS Incidents; 6 Service Call; 4 Good Intent; 5 False Alarm & False Call.

Training:

- **Department:** Hazardous Materials, Search & Rescue, Vehicle Extrication, Chimney Fires.
- **Duty Crew:** Vehicle Extrication, Hydrants, Pumping, Driver, Water Supply Knots.

Events:

- No events for the month of November.

Fire Prevention:

- 5 Pre-Sale Home Inspections.

Administration:

- **Meetings:** Contract meeting, Chamber meeting regarding Santa December 13th, Chiefs meeting (with Bondsville & Palmer).

Discussion on hourly pay will resume when the whole Committee is present.

Steve Chiacchia has asked Chief Turner if he is preparing his budget. The Finance Committee will need to meet in about 6 weeks.

MOTION (CHACCHIA; CZECH): To accept the report of the Fire Chief for November 2020 as read by the Fire Chief Scott Turner. 2-0-0

Report of the Water Superintendent

Chris Connolly presented his Report of the Water Superintendent for the month of November 2020.

Status of water systems:

- Up to date with no issues to report.

New Water Department Business:

- Three Rivers Water Department has updated the Employee Handbook for review by the Prudential Committee. There has been a couple of items that were revised including the retirement age. This review will be finalized once the whole Committee is present and has time to review all revisions.
- Yearly calibration of the Sykes Street pump station totalizers was performed by Bob Parrot on 11/20/2020.
- Yearly maintenance on our Parco valve to ensure its proper operation was performed by Stonkus Hydraulic on 11/23/2020.
- On 11/27/2020 Three Rivers Water worked with Gregoire Excavations to fix a leak and tap a new service line for 17-23 Springfield Street.
- 12/4/2020 Three Rivers Water worked with Gregoire Excavations to replace a water service line at 57-61 High Street.

Chiacchia notes how the Water Departments financials are looking very good. He also recommended a program to be put in place to replace more water meters. Water Superintendent feels this is already a top concern but even more important he feels in looking into refurbishing the storage tanks on Baptist Hill Road. Work needing to be done is to strip the paint off the tanks being that there is a layer of lead paint, but most of the work is to recoat the tanks. There would be no issues if one tank was down for refurbishing because one tank is fine for a time.

Chiacchia also asked Chris if he was preparing his budget for the upcoming Finance Committee Meeting.

MOTION (CHACCHIA; CZECH): To accept the report of the Water Superintendent for November 2020 as read by Chris Connolly.

Approved. 2-0-0

New Business:

Contracts: New contracts for the Fire Chief Scott Turner and Water Superintendent Chris Connolly were officially signed by all parties involved. Chairman thanked both the Fire Chief and Water Superintendent for doing such a great job.

Old Business:

None

Discuss and/or take action on any business unknown/unavailable prior to the posting of this agenda:

None

Board Members Comments:

A final reminder by Vice Chairman Chiacchia to both Fire and Water Departments to work on their budgets for the new year.

MOTION (CHIACCHIA; CZECH): To adjourn from the Open Meeting at 6:53 p.m. Approved 2-0-0

Submitted by:

Sherrie Bellefleur, District Recording Secretary

Date: _____

Approved as to Form and Content:

Norman Czech, Chairman

Date: _____