



Three Rivers Fire District
50 Springfield Street
Three Rivers, MA 01080

Prudential Committee Minutes

Chairman Richard Pobieglo called a meeting of the Prudential Committee to order at 6:30 p.m.

IN ATTENDANCE:

Richard Pobieglo; Prudential Committee Chairman
Stephen Chiacchia; Prudential Committee Vice Chairman
Norman Czech; Prudential Committee Clerk
Scott Turner; Fire Chief

Chris Connolly; Water Superintendent
Lorinda Baker; District Treasurer
Sherrie Bellefleur; District Recording Secretary

Not present at this evenings meeting was David Basler; District Clerk

The Pledge of Allegiance was recited.

Approval of Minutes

The Committee reviewed and approved the minutes from the October 17, 2018 Open Meeting.

MOTION (CHIACCHIA; CZECH): To approve the October 17, 2018 minutes to the Open Meeting. 3-0-0

Public Comment:

None

Committee Reports:

None

Report of the Treasurer

Review of October 2018 Financial Statements:

Treasurer Lorinda Baker presented the October 2018 Financial Statements.

Water Department:

- Water revenue was \$47,803 for the month.
- YTD revenue exceeds expenses by \$31,601 (compared to \$4,035 in 2017).
- YTD revenue is now \$24,448 over this time in 2017
- YTD repairs are up \$8,900 and Equipment (meters) is up \$3,100 from last year.
- Pump Station Maintenance (\$15,500) and water treatment issue (\$9,900) have both declined since last year.

Fire Department:

- All accounts are within budget.

District:

- General insurance is \$2,822 over budget (same as prior months) and is being made up in other account overspending
- Free cash was certified at \$330,039 on October 25, 2018.

Treasurer Baker met with Stacey from Unibank on obtaining online access. Unibank accounts were opened over 10 years ago. The bond proceeds account was opened on November 17, 2000. The last deposit of \$20,000 was in June of 2010. The other account was

opened in May of 2001 with the last deposit of \$20,000 on March 27, 2002. The accounts at Unibank were opened because the bank has a municipal department.

MOTION (CHIACCIA; CZECH): To accept the report of the Treasurer. 3-0-0

MOTION (CZECH; CHIACCIA): To approve the Treasurers Warrant. 3-0-0

Report of the Fire Chief

Calls and Activity for the month of October 2018:

Fire Chief; Scott Turner distributed the "Report of the Fire Chief" for the month of October 2018.

Operations Calls/Incidents:

- 19 incidents (only 18 reflected on the report due to 1 incident still pending), 1 fire, 2 EMS calls, 2 hazardous conditions, 4 service calls, 3 good intent calls and 6 false alarm calls.
- The Department attended the Alice drill at the Palmer High School. Chief Turner then attended the After-Action Review that was also held at Palmer High School with the police department other fire departments and the faculty.
- Chief Turner held a Western Mass SAFE (Student Awareness of Fire Education) Meeting just today and learned the Ware Fire sponsored a Firefighter EMS program through the Ware High School. When the students come out of the training, they have firefighter 1 & 2 and basic EMS. This helps in their career path if they chose to pursue this line of work in the future. They brought it to the state and the Governor said if they come up with a program and a standard that was state wide so that every school is teaching the same exact thing, he would sign off on it immediately. Chief is going to look into Pathfinder to see if they have an interest. It has been found out that most youths did not even know this was an option.
- Both engines have been pump tested. The pump testing was hosted at the Three Rivers Department. Palmer, Monson, Ware and Belchertown all had their trucks tested. Both Three Rivers engines have passed, only some minor issues require repair consisting of some gauges and a primer valve that were broken even though that did not affect the pump test. Five Star will be contacted to pursue a price and possible repairing of those gauges.

Administration:

- Chief Turner attended the Western Mass Fire Chiefs Association Meeting and was voted into the Board of Directors as a Representative from Hampden County Mutual Aid Association.
- Probationary Fire Fighter Training and Explorer/Volunteer Programs continues. Part of the policies and procedures include an explorer program as well as a volunteer program. Youths that are between the age of 15 and 18 cannot take part in any emergency operations but that can *assist* at emergency operations has shown strong interest. Specific volunteers are looking to help at events, incidents and help the Ladies Auxiliary. There is a letter of interest prepared and a parental sign off sheet for anyone under a certain age. There are no liability issues because of the limitations. The Explorers are low impact and will not be going in to a fire, they will not be wearing gear or air packs. What used to be Auxiliary is now called an Explorer.
- Roberts Printing has finished the printing on the new Engine and it looks great. Everyone is very happy with the work that done.

Fire Prevention:

- 7 Pre-sale home inspection (2 of the 7 were renovation sign-off inspections)
- 2nd Fire Drill at Pathfinder.
- Learning Factory had the Fire Safety Program. On a 2nd day the children came to the station and assisted in washing the trucks.

Training:

- **Department-** Active Shooter/ Mass Casualty Incidents, Policies & Procedures, Protective Breathing Search and Rescue (*taken by one member through the Mass Fire Academy*).
- **Duty Crew-** ICS-100, NIMS-700 (*the Duty Crew completed their required ICS training*), Policies & Procedures (*Policies and Procedures can be accessed by all members via their cell phone or any computer or laptop. Once the member has read them, they click an acknowledge button at the bottom of the page*), Photovoltaics for the Fire Service (Solar Panel training-in the event of a fire at a home with solar panels), Traffic Incident Management, Hazardous Materials, Vertical Ventilation.

Events:

- Annual Firefighters Memorial Ceremony at Three Rivers station.
- Palmer Walk and Roll.
- Annual Halloween Parade.
- Dedication to Marge Cavanaugh at the FitRivers fitness trail.

New Command Vehicle:

A town meeting needs to be set up in reference to the new command vehicle. The finance committee has already approved up to \$50,000 for this purchase. This is a Warrant for this special District meeting. The meeting must be posted in the Journal and 2 public places, usually the Fire Department and the Water Department 14 days prior to the meeting. A meeting will be scheduled for December 12, 2018 at 7:00 pm. The regular monthly meeting will still be held this same evening at 6:00 pm.

MOTION (CHACCHIA; CZECH): To hold the special District meeting on December 12, 2018 at 7:00 pm. 3-0-0

Prudential Committee/Fire Department Liaison:

A recommendation by the Stephen Chiacchia was made to name committee member Norman Czech the liaison between the Fire Department and Prudential Committee. Czech is a good pick due to his experience in the fire department. Norman agreed to this responsibility.

MOTION (CHACCHIA; CZECH): That Norman Czech be the liaison between the Fire Department and the Prudential Committee. 2-1-0
The motion passed with Chiacchia and Czech voting in favor, Chairman Pobieglo voting against.

MOTION (CHACCHIA; CZECH): To accept the report of the Fire Chief. 3-0-0

Report of the Water Superintendent

Water Superintendent Chris Connolly was present at this evenings meeting to give the Report of the Water Superintendent.

Status of water systems:

- The treatment distribution is going well. All water samples, monthly and quarterly have been submitted and everything is being reported.

Progress of 2nd Operator:

- Nicole has received her T1 Operators license and is now clear to work on weekends. The town now has an operator in town 7 days a week. Nicole has the ability to take the readings now.
- As winter approaches draining and anti-freezing of hydrants has taken place. To ensure proper operation when needed most by the fire department.

Monthly recap:

- 11/1 the 2nd round of backflow testing took place. All devices have passed and are in compliance till next years testing.
- 11/2 N.E. Instrumentation calibrated all the total adders on the meters to each of the wells to ensure accurate meter reads and accurate billing to the customers.
- 11/8 Tom Grégoire Excavation and Three Rivers Water worked to winterize Chudy's Oil building in hopes to sell the building this winter.
- Discussion on the idea of putting out an informational type of newsletter once per year with water saving and conservation tips. This newsletter could be included with the main billing. Also, electronic media is being discussed. The Chamber of Commerce may be able to assist in purchasing this device. It could cost as much as \$1,500.
- The study discussion is still pending between Three Rivers, Thorndike and Bondsville districts. Chiacchia suggests including Palmer in this discussion.

- The Capital Improvement plan is still in progress. This plan is due by February 2019. The Prudential Committee would like to see this prior to submission.

MOTION (POBIEGLO; CHIACCHIA): To accept the report of the Water Superintendent as read by Chris Connolly. Approved 3-0-0

New / Old:

A classification hearing that is held each year will be attended by the Prudential Committee. Location is at the Town Hall 11/19/2018 at 5:00 pm.

Public Comment:

None

MOTION (CZECH; CHIACCHIA): To adjourn from the Open Meeting at 7:27 p.m. Approved 3-0-0

Submitted by:

Approved as to Form and Content:

Sherrie Bellefleur, District Recording Secretary

Richard Pobieglo, Chairman

Date: _____

Date: _____