



TOWN OF PALMER CONSERVATION COMMISSION

Meeting Minutes

Tuesday, October 2, 2018 – 6:30 PM

LOCATION: Town Administrative Building Meeting Room

Donald Blais, Chair
David Cotter, Vice Chair
Peter Izyk
Nicholas Zeo
Brenda Cole
Dorothy Lawrence

Angela Panaccione, Agent
Jeff Stanhope, Clerk

Members Present: Donald Blais, Jr
David Cotter
Nicholas Zeo
Brenda Cole
Dorothy Lawrence
Angela Panaccione, Conservation Agent
Jeff Stanhope, Conservation Assistant

Also Present: Donald Frydryk, Sherman & Frydryk
Mark Marasco, Maple Leaf Distribution Services
Douglas Farmer, Turley Publications
Joseph Biagioni, Amherst Railway Society Train Club
Carlton Rohmer, Amherst Railway Society Train Club
Bob Marshall, Amherst Railway Society Train Club

1. **Call to Order:** 6:37 PM – Donald Blais, Jr. (Chair)

2. **Chair, Member & Committee Reports:**

a. **MACC Fall Conference**

Reminder to all members of the Conservation Commission to fill out and turn in their MACC Fall Conference Registration Forms as soon as possible because the conference will be held on Saturday, October 20, 2018.

3. **Review Phone/Mail/E-Mail Messages:** No Phone/Mail/E-Mail Messages.

4. **Public Inquiries:** No Public Inquiries Scheduled.

5. **Approval of Minutes:**

a. **September 18, 2018**

Motion made by Brenda Cole to table the minutes from September 18, 2018 to the next meeting.

Motion seconded by Dorothy Lawrence.

No further discussion – 5-0-0 – Motion Carries.

6. Approval of Payables:

a. CRC – It’s Clean: \$600.00

Motion made by Nicholas Zeo to approve the payable to CRC in the amount of \$600.00, for the Water Sampling Tests, from the Special Maintenance Account.

Motion seconded by David Cotter.

No further discussion – 5-0-0 – Motion Carries.

b. Palmer Paving: \$188.58

Motion made by David Cotter to approve the payable to Palmer Paving in the amount of \$188.58, for the First Street Trail Hardpack Gravel, from the Trail Grant Account.

Motion seconded by Nicholas Zeo.

No further discussion – 5-0-0 – Motion Carries.

c. Angela Panaccione – Mileage: \$266.51

Motion made by Brenda Cole to approve the payable to Angela Panaccione in the amount of \$266.51, for Mileage Reimbursement (Month of September), from the Conservation Commission Ordinance Account.

Motion seconded by Nicholas Zeo.

No further discussion – 5-0-0 – Motion Carries.

7. Signing of Documents (DOA, OOC, COC, Ext, Etc.): No Signing of Documents.

8. Schedule of Public Hearings:

a. Request for Determination (RDA) 1130 South Main Street (Map 54-15):

The applicant is requesting a determination to see if the work associated with the installation of 1000-foot-long, 1 foot wide miniature railroad track is subject to the Wetlands Protection Act and the Town of Palmer Wetlands Ordinance.

The location of the proposed project is 1130 South Main Street, Palmer, MA 01069. The description of the area is a relatively flat, grassy area of land, or essential a well-maintained and mowed lawn located beyond the edge of the paved area on the property. The work description is the placement of an approximate 12-inch-wide miniature railroad track (7 ½ inch rail to rail on wood ties) on 2 inch – 4 inch stones. Total length to be approximately 1000 feet of track.

The presenter/speaker on behalf of the Amherst Railway Society (ARS) was Joe Biagioni from the Board of Directors of ARS. Joe stated that what they are proposing to do is a garden railroad. The society has O Scale and G Scale railroad experience, the latter being the garden design (G Scale) for this miniature railroad project. The distance rail to rail is 7 ½ inch, which sit on 12-inch-wide 2 x 4 wooden railroad ties. They would lay weed resistant fabric down first on the lawn surface, followed by ¾ inch stone, or ballast, and that will serve as the base for the railroad track. The railroad maximum height is not expected to exceed 4 inches from the ground at grass level even with the ¾ inch ballast rock filled in around the 2 x 4 railroad ties. The general location of the miniature railroad track is behind the clubhouse building located at 1130 South Main Street in Palmer, across from the end of Stone Street. The ARS owns the property associated with the clubhouse.

The project is designed to not cause any storm water runoff or erosion down slope, as the perimeter of track is within the generally flat mowed lawn area bordered by woods, where the topography does not change much aside from a few minor dips. The track would require 10 tons of fill, ¾ inch ballast, per every 100 feet of track, therefore a total of 100 tons per the 1000-foot total length of the entire track. The track is designed to prevent storm water from puddling. No earth disturbance/erosion or tree removal will occur during the construction of the miniature railroad track. ARS would be willing to put down erosion and water controls as well, such as straw wattles, if deemed necessary.

The submitted full-size scaled plans as requested by the Commission. The proposed location of the miniature railroad track is outside the 25-foot Riverfront area and is also not within BLSF. It is partially in the 100-foot buffer zone. Based on the Agent's calculations, 1 ton of crushed stone will be in the buffer zone as well as outside of the 50-foot no disturb. Therefore the outer 50-feet of the buffer zone will have 1 ton of crushed stone fill in it. She believes with no tree removal and no digging, the project will cause no impacts down to the stream. Since no digging will occur, she stated they must have a condition to use washed stone in order to prevent any sediment issues that could otherwise occur. They will use ½ inch to ¾ inch washed stone and install straw wattles along the tree line, not exactly on the line, but a little further back towards the lawn area. Amherst Railway Society must notify the Agent as soon as they install the straw wattles per her request so she can inspect them prior to any further work.

Motion made by Brenda Cole to close the public hearing at 7:12 pm.

Motion seconded by Nicholas Zeo.

No further discussion – 5-0-0 – Motion Carries.

Motion made by David Cotter to make a negative determination that the work described in the Request is in the Buffer Zone, as defined by the regulations, but will not alter an Area subject to protection under the Act. Therefore said work does not require the filing of a Notice of Intent subject to the following conditions.

- 1. Use ½ inch to ¾ inch WASHED stone.**
- 2. Install a straw wattle along the tree line as discussed in the Public Hearing.**
- 3. After installation of the straw wattles and prior any activity on the site, the applicant shall arrange with the Conservation Agent, a pre-Activity Meeting in order to inspect the erosion controls.**

Motion seconded Dorothy Lawrence.

No further discussion – 5-0-0 – Motion Carries.

9. Requests for Certificate of Compliance:

- a. DEP #256-0189: Maple Leaf Distribution – 14 Third Street
- b. DEP #256-0233: Maple Leaf Distribution – 14 Third Street

The Agent did the site visit today and both are being tabled until the 2nd of October because there were some issues that Maple Leaf Distribution will have to take care of. A lot of trash in the wetlands needs to be removed. None of the basins have been mowed since they were put in during 2006. They will remove trash from and mow basins 2 & 3, as well remove sediment from the back of basin 2. They will be in contact with the Agent when those pieces of work are completed, which should be before the next Conservation Commission meeting that they will be attending.

There were some deviations from the original 2 site plans at Maple Leaf Distribution. They were supposed to have a concrete access road along the southern side of the building, which they never put in. There was also supposed to be a ramp down there that was never put in. The paved road was supposed

to have a grass swale, but that was not put in because the road was not paved. Instead they put a row of boulders to delineate the limits of the area. The reasoning for not putting in the swale is since the access road was not paved, there is essentially more vegetation in the area between the building and the basin than there would have been if it was paved with a grass swale. They were supposed to put an addition on the southerly side that was never completed. The road was not completed, therefore the drop inlet that was supposed to be on the road to go into basin 1 was not put in.

The Agent stated that where the road was supposed to go and the basins are, there is not a lot of water going into there, but instead all of the water is going into basin 2 that they have to clean the sediment out of and mow. Infiltration basins and detention basins are supposed to be mowed twice a year, as well as be grassy without woody vegetation because the woody vegetation undermines the integrity of the slopes. They have a lot of woody vegetation growing because they never did any preventative or regular maintenance to those basins. One of the basins that was put in with the original plan, from 2000, is essentially just turned into a fully functioning wetland. The Agent is not having them touch anything there because although it is not a typical basin, it is a functioning wetland with wetland vegetation.

Donald (Don) Frydryk of Sherman & Frydryk and Mark Marasco of Maple Leaf Distribution Services were both present at tonight's meeting. DEP #256-0189 was issued in 2000 and DEP #256-0233 was issued in 2005. They both did a site visit with the Agent put in a letter as far as the as-built went. Prior to the site visit, she had requested that they do trash pickup in basins, woody vegetation cut down, and see above detailed accounts from previous meeting. All of the above work has been completed in accordance with the specific requests made by the Agent at the previous Conservation Commission meeting. The work that was done mostly addressed the many issues with the detention basins and currently they are now functioning properly according to set regulations, as well as properly controlling the water coming off of the slopes very well. The Agent did a site visit this afternoon with Mark, and she stated she has no problems with the performance or quality of the work that had been requested as it has been completed in accordance with the known regulations. She stated that she has possession of a complete as-built of the site appropriate to the original plans for the site. The Agent asked Don about whether or not he got Planning Board approval, to which Don answered yes he does indeed have the Planning Board's approval. He believes there was an operation of maintenance agreement, but he did not have the Notice of Intent with him, but he is still pretty sure regardless. Mark stated he believes the future owner is aware of the maintenance agreement. The Agent is adding the OMA to the Order of Conditions, such as how the basins should be mowed twice a year for example, and other required work, so that the future owner is aware. She also stated that she finds the work that was recently completed on site to be in full compliance with the Wetlands Protection Act. Don asked if the Agent will mail the Certificate of Compliance, for Mark's information and records, and she responded she will hand over the originals during tonight's meeting so that she does not have to mail them.

Motion made by Nicholas Zeo to issue a complete Certificate of Compliance for DEP #256-0189 with the ongoing condition of mowing the detention basins twice a year.

Motion seconded by David Cotter.

No further discussion – 5-0-0 – Motion Carries.

Motion made by Nicholas Zeo to issue a complete Certificate of Compliance for DEP #256-0233 with the ongoing condition of mowing the detention basins twice a year.

Motion seconded by Brenda Cole.

No further discussion – 5-0-0 – Motion Carries.

10. Project Monitoring:

a. DEP #256-0324: Upper Bondsville Dam

The Agent did a pre-activity site visit on Monday, August 20th at the Palmer and Belchertown sites. She observed that the erosion controls had been put in, the DEP sign had been put up, and the turbidity curtain was installed. She gave the authorization to start work and Belchertown did as well. The majority of their staging is across from the trail on the Belchertown site side. Per the Agents request, they will keep a spill kit and add extra erosion controls at the Palmer site in necessary areas. They must contact her once everything is set up before they start de-watering, so that she can check the flow rates.

The Conservation Commission received an Upper Bondsville Dam Report on Construction Activities dated September 7, 2018 prepared by William K. Fay P.E. (Project Engineer). It includes photographs with detailed descriptions of the tasks that have been started and/or completed for the dam project.

No Update. Construction is still underway.

11. Violations & Enforcement

a. DEP #256-0331: 271 Breckenridge Street Solar

The Agent and the Assistant noticed a violation at 271 Breckenridge Street Solar while mapping stormwater outfalls on the street as part of the MS4 project. Associated Builders was the construction contractor company hired to do the work for the solar project. After the Agent notified them of their violations, they installed erosion controls per her request to have them do emergency erosion remediation because of the conditions in violation. The property owner did not or could not understand why he was at fault for the erosion violations that were brought to his immediate attention. Although the property owner is leasing the land to the solar project, he was still the one who hired Associated Builders to do the demolition work, without a demolition permit, therefore that is why he is to be held responsible for the violation. The building inspector had possession of a copy of the Order of Conditions, yet the demolition work was still done without a demolition permit, which the Agent and the Assistant noticed Monday of last week. The solar company and the property owner were both on the OOC and there was a pre-construction meeting held on the Thursday prior to that Monday.

A requirement of the proposed demolition was to have the proximity of the demo work flagged or staked out, which was not done to any extent. After the survey work was finished, there should have been orange fencing put up as well, showing the limitations of work, but they skipped that entirely. The Conservation Commission had a de-watering plan for the demolition work, based on a review of the impacts of demolition work. The Agent never received any information about the de-watering planning that was supposed to be done prior to demolition, so she is not sure if they found anything from the de-watering plan, such as any old or prior wells. It is a mystery to be solved because we still do not know how they approached the de-watering plan, if at all, or what the hole with the water originally was. They were supposed to de-water it & de-commission it, whether it was an old well or septic or other, because what it used to be changes the specific work that needs to be done to it before it is filled in.

The contractors dug out an older shed that was found on site, even though the Agent stated there was no need to dig the shed out because of its specific location and how it relates to the property. She still wants to know what they discovered when they looked into the de-watering plan, specifically what the hole that contained water they found actually was. The property owner was not present for any public hearings or any site visits, even though he was notified by mail to be made aware of them. The Agent

does not normally sign demolition permits, because they are not technically involved with the Wetlands Protection Act, but because of what was found, it became pertinent to the proposed work. She stated their precise violation is not nearly large or severe enough for the state to take any interest in, most because it only permits to the size of the hole found with water on the site. The Agent confirmed we have yet to have a solar project without a violation, as every single one of them to date in the town have had a violation of some sort.

Dave Cotter asked the Agent if on our part can the Conservation Commission say that the demolition work is “under our watchful eye” in a manner that would address the problem, as well as issue some sort of violations. He feels it would be effective, especially with future solar projects, as it would be good to create and set some sort of guidelines for those project’s demolition work in regard to a de-watering plan. It is believed that this approach may have the potential to prevent similar issues to the ones in existence at 271 Breckenridge Street from the reoccurring in future solar projects. At this point in time, the Agent does not recommend we pursue any fines for the ongoing solar project located at 271 Breckenridge Street until further notice.

The solar project will have their hired wetlands professional look into the aforementioned issues found on the job site, then he or she will speak on behalf of them at the pre-activity meeting that the Agent will be in attendance at a near future date. The Agent stated the wetland flags utilized on site were black & orange, rather than the typical coloration style commonly used for wetland flags. Therefore, she is worried about the possibility that they may argue that they thought those flags represented something else other than wetlands. The Agent stated we do not normally deal with demolitions, especially because demolition work is usually for an improvement, like when it reduces or removes risks and hazards to the Wetlands Protection Act. It is clear that the old shed that was found could have easily been taken out in another fashion, such as with smaller equipment or machinery of lower hazard risk and lesser impact. The Conservation Commission should have put in a special condition to have the shed taken out in a low impact way because it was within 6-feet of the wetlands. There was certainly a missed opportunity to have them do what they did differently, as we lost the chance to take advantage of the one window of opportunity that we had at that time. The pre-activity meeting with the Agent and the solar company is scheduled for this Thursday, October 4, 2018.

Nick Zeo stated that in the future it may be smart to have a check box on demolition applications that are a part of solar projects, specifically because of the issue between the development of solar projects and the enforcement of the Wetlands Protection Act by the Conservation Commission. The Agent stated that the solar company pulled it way out of our jurisdiction, but the solar project on River Road did similar and it still impacted resource areas, so that is what is troubling about the solar project on 271 Breckenridge Street. Nick asked about the probability of a potential for new bylaws to be set in place, then the Agent responded that they should make a requirement to have water controls that are appropriate for 100-year storms, as well as something related to whether or not solar is actually impervious. The Agent requested that the Conservation Commission monitor the solar project on 271 Breckenridge Street with a close eye in order to bring up any further concerns that need to be addressed, especially prior to the pre-activity meeting that will be held this Thursday.

The solar project on River Road dug a detention basin per the Agent’s precise request after she stumbled upon their serious stormwater runoff problem during a heavy rain storm. The topography of the wetlands on site makes the active location of the detention basin appropriate as well as effective. They hydro-seeded the problematic area a second time even though the Agent told them not to do it after the first big blowout rain, but they did not listen or take the advice and did it anyway, therefore all of the hydro-seed washed away with the stormwater at the next big blowout rain event. The Agent requested that members of the Conservation Commission monitor the detention basin regularly, especially after times of rainy weather.

12. New/Old Business

a. Administration of 2017 MA Trails Grant: Discuss project to date & develop plan for remainder.

Third and last Boy Scouts work day was a success. They did a fabulous job once again. The stone dust layer was put down. All that we can do at this point forward is to give it time to settle, especially in the spring, as well as with more rain. Then we can address the levelness like the dips and holes by filling them in and compacting again. The Bobcat drove over the trail once and Jeff Stanhope used the plate compactor as well on the edges of both sides inside the border of the trail. The 3 benches were assembled on the 3 different viewing platforms and look fantastic as they are secured to the platforms with brackets screwed in. We tested the benches out and there were no issues because they seemed to be holding up well, and we even saw two instances of wildlife in and across the river. It was a huge goal of this project to allow people to have easy access to viewing wildlife and birds since it is such a great location for this heavily wooded area adjacent to the Swift River. The 2 trash receptacles were also assembled, one left at the trail head and one where the future picnic table will be located at the trail bend, in between the bend in a gap in the woods behind the trail near the “beach” on the river. The kiosk still needs to be assembled and installed, but we are waiting until the parking lot is finalized. The Agent gave an update on the Gazebo and it seems like its arrival is still a few weeks out.

We will let the trail settle and come spring time we will address the problems and do repair work to level out the stone dust layer properly. Come November we will leaf blow the trail to prevent any leaf problems like decomposition or the leaves getting stuck within the stone dust, especially with the added element of rain. The Agent is thinking about approaching Trout Unlimited to ask for a donation towards an access dock, a universally acceptable fishing dock on a cold water stream, which would also work as free advertising for their organization.

One problem we had to address is that we needed a building permit for the Gazebo, because SCA was supposed to originally build it but could not, so we had to pull the permits for us to do it. The problem was that building inspector cannot approve a building permit for us to build the Gazebo ourselves because it is a conflict of interest. That is why we had to put an order in for and purchase a pre-fabricated Gazebo, so that is something to think about as an example moving forward with the universally accepted fishing access dock. When the kiosk finally goes up it will hold information and pamphlets of a trail map, as well as any other pertinent information in regard to the history of the trail. It will also have resources for disabled and visually impaired that will coincide with easy accessibility and trail use for this specific group of people, as well as address safety.

Dave Cotter mentioned we need to start to think about and plan out the design as well as the installation of the railings. He stated in some spots we needs to make the borders higher, to compensate for the height of the trail itself in some areas. We want to plan another work day for the members of the Conservation Commission specifically. We have scheduled it for the day of November 3rd, hoping that it would be a date before the Gazebo is put in (5-7 weeks) and this date is 5 weeks out. November 3rd is the first Saturday in the month of November. The purpose of this work day is to add height to some border areas and install the railings, picnic table, and kiosk. We already have most of the information for the kiosk and the Agent will modify the poster in the office by adding the trail map to it for the kiosk. We need boxes for the kiosk, a covered one, to hold the trail maps and to keep them dry as well.

b. DCR Urban & Community Forest Grant: Community Wood Bank

Jeff Stanhope is working on the Massachusetts DCR Urban and Community Forestry Challenge Grant. The Intent to Apply Application is due by October 1st. The project idea is a single allotment Community Wood Bank targeting Environmental Justice (EJ) populations within the Town of Palmer. The goal is to

strive for the 75-25 matching grant that which environmental justice projects qualify for. Jeff is currently in the research phase of the grant and is looking into other well-established community wood banks throughout New England hoping to learn a lot from those examples. He has also been reading publications regarding existing wood banks, which are serving as a perfect guide to starting and running a community wood bank.

Jeff attended the Urban & Community Forestry Challenge Grant workshop on Friday, September 14th. The info session was hosted by Julie Coop & Mollie Freilicher of the Department of Conservation & Recreation at the Wachusett Regional DCR Headquarters in West Boylston, Massachusetts. He was one of two total attendees, the other being the Tree Warden for the Town of Arlington. It was a very informative as well as thorough session including a detailed PowerPoint presentation, which we were sent home with physical copies of too.

Jeff got the approval to apply for a combination of two different grant project categories because the community wood bank limit is 2k, therefore there is 5k leftover of the 7k total limit to apply for. With the remaining 5k available, we will be targeting the category of securing professional staff. More specifically, we will utilize the funds to seed a Tree Warden position in the Town of Palmer. The money would be used towards certified training and professional certifications. He also got the approval for the 75-25 matching grant for the community wood bank because we will be targeting the two environmental justice neighbors within our community the Town of Palmer.

The intent to apply is October 1, 2018. Jeff is currently in the process of completing the intent to apply form, which includes a brief project description. In terms of the community wood bank, we will use the 2k towards acquiring and purchasing log/wood splitter, a chainsaw, and personal protective equipment (PPE) for proper/safe chainsaw operation and use. If there are any extra funds, they will go towards purchasing waterproof/water resistant tarp-like covering for the hand-crafted pallet crates designed to hold ½ cord each. This will ensure that the split firewood stays dry from precipitations conditions from above, as well as allow enough air flow to speed up dry time so that the firewood seasons at a faster rate.

Jeff has begun drafting a policy for the community wood bank that highlights things such as how a volunteer work day will function, voucher eligibility, and how to apply for/where to receive vouchers, as well as how those with a voucher can pick up their ½ cord portions of firewood. The Town of Palmer Wood Bank Policy will also go over the location of the community wood bank, which will be at the Town's Compost Pit off of Old Warren Road, across from the entrance to Burleigh Park. The Town of Palmer Compost Pit is the perfect location to store the ½ cord portions of firewood because it is entirely fenced in, as well as gated and locked at the entrance, therefore can only be unlocked by DPW personnel who have access to a key and permissible access to the property.

Jeff Stanhope submitted our Intent to Apply Form before the October 1st deadline. He received a phone call from DCR Community Action Forester Mollie Freilicher, who said that our ITA Form looks great and that she looks forward to our complete Grant Application due November 1, 2018. Mollie will be Jeff's contact for the Securing or Training Professional Staff category of the Urban & Community Forestry Challenge Grant Application. DCR Markets & Utilization Forestry Program Director Sean Mahoney will be Jeff's contact for the Community Wood Bank category of the Grant Application.

c. MVP Grant Updates

Municipal Vulnerability Preparedness (MVP) Grant. The grant money comes out of the climate change office and is used to develop a municipal vulnerability preparedness plan. The plan would address climate change and reveal all of our climate change vulnerability areas and how to address them, as well as improve our storm water management plans. Communities that have received the MVP Grant get additional points on other future grant applications.

The Agent met with Pioneer Valley Planning Coalition (PVPC) last Monday to go over the contract and everything else necessary to proceed. They are finalizing up their part of it and doing a breakdown of budget and cost. The Agent and PVPC discussed dates and times for the community building workshops and decided to do a 1 day 6 hour workshop, or talked about the potential for two half day workshops. The two day option could offer breakfast both days, but a full day option could have a nice lunch provided halfway through the day, as well as a light breakfast in the morning before the start of the workshop. The community building workshop would be with key stakeholders in order to identify areas impacted by climate change as well as areas of climate change resiliency, and the research and infrastructure behind it is an important element.

The implementations grants will be announced in December. We can apply for one up to 300k to implement our plan that will be developed as part of the MVP plan that will be formulated, which is a great way to put it to the test. Examples of plans would be upgrading our storm water management systems and protecting cold water fisheries.

We have finalized our contract with Pioneer Valley. On October 5th, there is a workshop in Boston for the new MVP communities for the lead person (Angela) to go to. It is essentially a brief training for the lead people of each town. We did receive the \$25,000 grant award and did finalize our contract with Pioneer Valley Planning Commission (PVPC). There was a leftover portion for us to use (\$1,400) that the Agent was hoping would fund an intern, but there has not been enough interest expressed. Instead she will utilize the extra funds for Jeff Stanhope to hang flyers and notifying people about the upcoming Town of Palmer MVP workshop. The plan is to have 1 full day workshop on a Saturday in November

The Agent is still waiting for our provider and tried to set up a meeting for Monday with the Pioneer Valley Planning Commission (PVPC), but the timing did not work out.

d. Culvert Grant Updates

The Agent received the notice to proceed today with the Route 181 culvert restoration project. Her grant was the #1 best written grant application and the DER wants to use it as an example for future grants.

Site Visit to the 181 culvert Wednesday, September 26, 2018 for the Agent and the DPW specifically.

No Update.

e. FEMA Hazardous Mitigation Grant

As part of the grant money from the MVP Grant, Pioneer Valley Planning Commission (PVPC) will help us apply for and implement the FEMA Hazardous Mitigation Grant, which closes on April 4th.

The Agent submitted the ITA and they said it was a great project and that they will definitely approve it. We will be partnering the DER Culvert Grant with the FEMA Hazard Mitigation Grant; the DER Culvert Grant can act as our match towards the FEMA Hazardous Mitigation Grant. The FEMA Hazardous Mitigation Grant has multiple categories. In Massachusetts, MEMA is the state version of the federal FEMA. Since January, the whole state of Massachusetts has been in a federally declared disaster flood area.

13. Upcoming Events, Conferences & Trainings:

14. Office Closed: Normal Office Hours.

15. Set Next Meeting Date: Tuesday, October 16, 2018 @ 6:30 pm

16. Meeting Adjourned: 8:34 PM

Motion made by Dorothy Lawrence to adjourn at 8:34 PM

Motion was seconded by David Cotter

No further discussion – 5-0-0 – Motion Carries

Sincerely Submitted,

Jeff Stanhope

Palmer Conservation Assistant