



TOWN OF PALMER CONSERVATION COMMISSION

Meeting Minutes

Wednesday, January 17nd 2018 – 7:00 PM

Donald Blais, Chair
David Cotter, Vice Chair
Peter Izyk
Nicholas Zeo
Brenda Cole

Angela Panaccione, Agent

Members Present: Donald Blais, Jr.
David Cotter
Peter Izyk
Nicholas Zeo
Brenda Cole

Members Absent:

Also Present: Charles Blanchard, Town Manager
David McKay, Attorney Mirick, O'Connell, DeMallie & Lougee, LLP
Nicole Parker, Executive Assistant to Town Manager

1. **Call to Order:** 6:30 PM – Donald Blais, Jr (Chair)
2. **Executive Session under MGL Ch. 30A § 21(a)(3):** To discuss strategy with respect to litigation, Palmer DG, LLC vs. Town of Palmer Conservation Commission, if the Chair finds that an open meeting may have a detrimental effect on the litigation position of the Commission.

Motion made by Brenda Cole to enter the Executive Session under MGL Ch. 30A § 21(a)(3) at 6:30pm

Motion seconded by Nicholas Zeo

No further discussion

Roll Call Vote: Donald Blais –Yes, David Cotter –Yes, Peter Izyk –Yes, Nicholas Zeo –Yes, Brenda Cole –Yes

Motion Carries

Motion made by Brenda Cole to exit the Executive Session at 8:40pm

Motion seconded by David Cotter

No further discussion

Roll Call Vote: Donald Blais –Yes, David Cotter –Yes, Peter Izyk –Yes, Nicholas Zeo –Yes, Brenda Cole –Yes

Motion Carries

3. **Chair, Member & Committee Reports:**

- a. **Conflict of Interest Law Paperwork:** The Agent supplied the Commissioners with a summary of the conflict of interest law for municipal employees. The Commissioners should read the document and complete the required online training by the next meeting. Commissioners will return the online certificate with the signature sheet to the Agent or Town Clerk.

4. **Review Mail/Phone Messages:** None

5. **Public Inquiries:** None

6. **Approval of Minutes:** January 2nd, 2018

Motion made by Peter Izyk to approve the minutes from January 2nd, 2018

Motion seconded by Brenda Cole

No further discussion – 4-0-1(David Cotter Abstains) – Motion Carries

7. **Approval of Payables:** Massachusetts Association of Conservation Commissions (MACC) – \$125.00

Motion made by Nicholas Zeo to approve the payable to MACC in the amount of \$125.00, for payment for Angela Panaccione to attend the MACC Spring 2018 Conference

Motion seconded by Brenda Cole

No further discussion – 5-0-0 – Motion Carries

8. **Upcoming Events, Conferences & Trainings**

- a. **MACC 2018 Annual Conference:** The conference will be held Saturday 3/3/2018 at Holy Cross in Worcester. MACC mailed a bulk registration form to the Commission. If all members interested in attending let the Agent know what workshops they want to attend by next week she can send in one for the Commission and be invoiced for everyone's conference fee together.
- b. **MLTC Annual Conference:** The conference will be held Saturday 3/24/2018 at Worcester Technical High School. The conference agenda and workshop sessions have not been posted yet. The Agent will notify the commission when they are available

9. **Office Closed:** Wednesday 1/24/2018 & Wednesday 1/31/2018

10. **Set Next Meeting Date:** Tuesday January 23rd 2018 @ 7:00pm

11. **Meeting adjourned:** 9:00 PM

Motion made by Nicholas Zeo to adjourn at 9:00 PM

Motion was seconded by Brenda Cole

No further discussion – 5-0-0 – Motion Carries

Sincerely Submitted,

Angela Panaccione

Palmer Conservation Commission Agent



TOWN OF PALMER CONSERVATION COMMISSION

Donald Blais, Chair
David Cotter, Vice Chair
Peter Izyk
Nicholas Zeo
Brenda Cole

LOCATION: Town Administrative Building Meeting Room
4417 Main Street, Palmer MA 01069

Angela Panaccione, Agent

Meeting Documents

Tuesday, January 17th 2018 – 6:30 PM

The following is a list of documents used at the above meeting, in addition to those included in the agenda packet which is part of the official record of the meeting:

#	Description	Agenda Item	Retained
3(a)	Summary of the Conflict of Interest Law for Municipal Employees	Chair, Member & Committee Reports	MGL Ch 268A Folder
6	Meeting Minutes: 1/2/2018	Approval of Minutes	FY18 Minutes Binder
7	Invoice #200001515 MACC – Angela Panaccione Spring Conference	Approval of Payables	FY18 Payable Folder
8(a)	MACC Annual Environmental Conference 2018 Information and Registration Form	Upcoming Events, Conferences & Trainings	FY19 Budget Request Folder