



Three Rivers Fire District  
50 Springfield Street  
Three Rivers, MA 01080

# Prudential Committee Minutes

Chairman Norman Czech called a meeting of the Prudential Committee to order at 6:35 p.m.

## **IN ATTENDANCE:**

Norman Czech; Prudential Committee Chairman	Christopher Connolly; Water Superintendent
Stephen Chiacchia; Prudential Committee Vice Chairman	Dave Basler; District Clerk
Scott Turner; Fire Chief	Lorinda Baker; District Treasurer
	Sherrie Bellefleur; District Recording Secretary

Roll call finds Richard Pobieglo; Prudential Committee Clerk absent from this evenings meeting.

The Pledge of Allegiance was recited.

## **Approval of Minutes**

The Committee reviewed and approved the minutes from the August 12, 2020 Open Meeting.

**MOTION (CHIACCHIA; CZECH): To approve the August 12, 2020 minutes to the Open Meeting. 2-0-0**

## **Public Comment**

None

## **Committee Reports**

None

## **Report of the Treasurer**

### **Review of August 2020 Financial Reports:**

District Treasurer Lorinda Baker read her Report of the Treasurer for the month of August 2020.

### **August 2020:**

#### **Water Department:**

- Water revenue YTD is up \$18,208
- Profit for the month was up \$37,000 vs. 2019. Insurance allocation will be booked in September 2020-real YTD increase is approximately \$21,000. Primarily due to the rate increase last year.

#### **Fire Department:**

- Nothing unusual this month.

#### **District:**

- General insurance is over budget by \$13,948 (will be offset when the water department allocation is made in September).

**MOTION (CHIACCHIA; CZECH): To accept the Report of the Treasurer for August 2020. 2-0-0**

**MOTION (CHIACCHIA; CZECH): To accept the Treasurers Warrant for August 2020. 2-0-0**

## **Report of the Fire Chief**

Three Rivers Fire Chief Scott Turner presented his report of August 2020.

### **Calls and Activity for the month of August 2020:**

#### **Operations Calls/Incidents:**

- **14 incidents:** 4 Rescue & EMS Incidents; 2 Hazardous Condition (no fire); 1 Service Call; 2 Good Intent; 4 False Alarm & False Call; 1 Special Incident Type.

#### **Training:**

- **Department:** Ropes & Knots; Salvage & Overhaul; Ladders; Roof Operations; Firefighter I Practical Evolutions (for some recruit members).
- **Duty Crew:** Knots; One (1) member took the Basic Fire Prevention Officer Training Course (which enables him to do inspections as well).

#### **Events:**

- Fitness Seminar with Steel Mace Nation. (TRFD currently works out every Saturday & Sunday morning at the department. Monday & Wednesday at the Cross Fit Gym).

#### **Fire Prevention:**

- 2 Pre-Sale Home Inspections
- 1 Oil Furnace/Tank Inspections
- 1 Food Truck Inspection (Omar of Pinocchio's preapproval needed carry propane tanks; food truck will primarily be in Monson Mass.)

#### **Administration:**

- **Meetings:** Health & Wellness at Movement Terrain with the Assistant Fire Chief from Wales Fire Department (hoping to organize a small event for fire departments, hosted at Movement Terrain site in Wilbraham); FD Officer's Meetings.

**MOTION (CHIACCHIA; CZECH): To accept the report of the Fire Chief for August 2020 as read by the Fire Chief Scott Turner. 2-0-0**

## **Report of the Water Superintendent**

Chris Connolly presented his Report of the Water Superintendent for the month of August 2020.

### **Status of water systems:**

- Up to date with no issues to report.

### **Part Time Benefits:**

- The employee handbook has been typed in a word program for future edits to take place much more easily. The only item left to add is P/T Vacation time. This subject of vacation time for P/T employees was discussed and agreed upon in the November 2019 Open Meeting that 0-5 years is 2 weeks: 5-10 years is 3 weeks with 3 weeks being the maximum. The P/T employees vacation pay would be what their average weekly pay is.

### **New Water Department Business:**

- TRWD has updated the employee handbook for review by the Prudential Committee.
  - It was mentioned the FML Policy should be added to the employee handbook but because it is a state law there is no need to add this at this time.
  - It is suggested that Chief Turner look over the handbook and further discuss this in next month's regular monthly meeting.
  - It was agreed upon to change the mandatory retirement age as read in the handbook from 65 years old to 70 years old.
  - But no final decisions will be made until the whole Committee is present. A copy will be shared with District Clerk Dave Basler for his review. The handbook may take a total of 2 or 3 months before complete.
- TRWD has completed our yearly lead and copper samples for homeowners. All results came back within state regulations.

**MOTION (CHIACCHIA; CZECH): To accept the report of the Water Superintendent for August 2020 as read by Chris Connolly.**

**Approved. 2-0-0**

**New Business:**

None

**Old Business:**

None

**Discuss and/or take action on any business unknown/unavailable prior to the posting of this agenda:**

None

**Board Members Comments:**

None

**MOTION (CHACCHIA; CZECH): To adjourn from the Open Meeting at 7:00 p.m. Approved 2-0-0**

Submitted by:

\_\_\_\_\_  
Sherrie Bellefleur, District Recording Secretary

Date: \_\_\_\_\_

Approved as to Form and Content:

\_\_\_\_\_  
Norman Czech, Chairman

Date: \_\_\_\_\_