



Three Rivers Fire District
50 Springfield Street
Three Rivers, MA 01080

Prudential Committee Minutes

Chairman Richard Pobieglo called a meeting of the Prudential Committee to order at 6:30 p.m.

IN ATTENDANCE:

Richard Pobieglo; Prudential Committee Chairman
Stephen Chiacchia; Prudential Committee Vice Chairman
Norman Czech; Prudential Committee Clerk
Scott Turner; Fire Chief

Chris Connolly; Water Superintendent
Lorinda Baker; District Treasurer
Sherrie Bellefleur; District Recording Secretary
David Basler; District Clerk

The Pledge of Allegiance was recited.

Approval of Minutes

The Committee reviewed and approved the minutes from the June 13, 2018 Open Meeting.

MOTION (CHIACCHIA, CZECH): To approve the June 13, 2018 minutes to the Open Meeting. 3-0-0

Report of the Water Superintendent

Water Superintendent Chris Connolly was present at this evenings meeting to give the Report of the Water Superintendent.

Capital Improvement Plan: Water Superintendent Connolly is currently working with engineer Chris McClure to finish the CIP before the deadline.

July Water Meter Readings: Rich has started reading meters on July 2nd. Estimated completion is at the end of July. Meters are being replaced as needed throughout the reading period.

Proposal for Hiring a New Operator: Connolly made a proposal to hire Nicole Dewberry as a second water department operator starting at \$18.00/hour working 25 hours per week with \$2.00/hr. raises after obtaining her D1 and T1 operator licenses. The committee has stated there is \$27,000 allocated toward a laborer. The budget that was passed at the annual meeting was one member. Chiacchia says as long as the water department budget does not go over as a whole it is okay. A short discussion took place on setting funds aside for replacement reserve. All agree this is something that needs to happen.

New Business: The first round of backflow testing has been completed at the end of June.

2017 Consumer Confidence Report was released before July 1st. This is available online and has been posted around town; at the water department and police department.

Chairman Pobieglo asked W.S. Connolly about Orange Street and was told this is being addressed and the road will need to be dug up to get at the valve. The Town Clerk will need to be informed so all the people affected are notified that their water will be shut off for a short time. There is repair work to be done on Bourne and Birch street also. Work on High Street is complete, and the homeowner is happy.

A quote was handed to the committee on the purchase of a 2nd reader but Connolly states the quote is high and feels at this time they can get by with what we have. Purchase of a 2nd one should be put on hold. Let's see how quick the billing goes out then this can be discussed.

A question was asked by committee member Czech about the new hire Nicole Dewberry. If her position has not been approved by the committee yet, how can someone be working for two weeks already. Chairman Pobieglo states this new worker basically replaced a vacant position. This worker is planning to obtain all licenses, so we do need to prepare to offer her a position with established rates of pay and benefits if any, that will be discussed further once she is licensed.

MOTION (CHACCHIA; CZECH): To hire Nicole Dewberry at \$18.00/hour for 25 hours per week until she obtains her D1 & T1 license, once licensed she would receive \$2.00 more per license then being at \$22.00/hour. Approved 3-0-0

MOTION (CHACCHIA; CZECH): To accept the report of the Water Superintendent as read by Chris Connolly. Approved 3-0-0

Report of the Fire Chief

Calls and Activity for the month of June 2018:

Fire Chief; Scott Turner distributed the "Report of the Fire Chief" for the month of June 2018.

Calls: 13 incidents.

Inspections: 9.

Training Hours: Water Supply and Forest Fire Controlled Burn.

Chiefs Meetings & Seminars: Hampden County Regional Dispatch Meeting; Officers Meeting; EMR Meeting in Palmer, with the Fire Department, Palmer Police, Palmer Ambulance and the Regional Coordinator from EMS; *Revitalize Three Rivers*, the department volunteered their services for a riprap along the river, this may take place in the spring.

Events: The TRFD attended the wake for former member John Benoit.

The Chief spoke of the purchasing of the new Command Vehicle. Talks with the District Accountant have taken place. Vice Chairman Chiacchia states that the Finance Committee has already approved the transfer of money from free cash. We do have the free cash, but it is certified each year. Because we are in the new year the free cash from last year has not been certified yet. Before we can spend the money, we must wait for the state to certify the free cash as of June 30, 2018. This should be certified by November 2018. A calling of a special District Meeting prior to the certification and having it in October is recommended.

MOTION (CHACCHIA; CZECH): To accept the report of the Fire Chief. 3-0-0

Report of the Treasurer

Review of June 2018 Financial Statements:

Treasurer Lorinda Baker distributed and read her June 2018 Financial Statements.

Water Department:

- Water expenses exceeded revenues by \$24,187.
- Water revenues increased \$94,000 over last year.
- Equipment (\$24,614), Misc. (\$17,307) and the water treatment issue (\$82,325) are the main contributors to the loss.

Fire Department

- Salaries were under budget by \$35,000.
- Operating expenses are on budget.
- Article 9 (Equipment) has \$5,252 being carried to the balance sheet.

District

- Expense categories are well under budget.

- Overage in insurance premiums was more than made up for by savings in other categories.

MOTION (CHIA CCHIA; CZECH): To approve the Treasurers Warrant. 3-0-0

MOTION (CHIA CCHIA; CZECH): To accept the report of the Treasurer. 3-0-0

New / Old Business:

None

Public Comment:

None

MOTION (CZECH; CHIA CCHIA): To adjourn from the Open Meeting at 7:20 p.m. Approved 3-0-0

Submitted by:

Approved as to Form and Content:

Sherrie Bellefleur, District Recording Secretary

Richard Pobiegló, Chairman

Date: _____

Date: _____