



Three Rivers Fire District
50 Springfield Street
Three Rivers, MA 01080

Prudential Committee Minutes

Chairman Norman Czech called a meeting of the Prudential Committee to order at 6:36 p.m.

IN ATTENDANCE:

Norman Czech; Prudential Committee Chairman	Scott Turner; Fire Chief
Stephen Chiacchia; Prudential Committee Vice Chairman	David Basler; District Clerk
Christopher Connolly; Water Superintendent	Sherrie Bellefleur; District Recording Secretary

Absent from this evening's meeting was Richard Pobieglo; Prudential Committee Clerk and Lorinda Baker; District Treasurer.

The Pledge of Allegiance was recited.

Approval of Minutes

The Committee reviewed and approved the minutes from the March 11, 2020 Open Meeting.

MOTION (CHIACCHIA; CZECH): To approve the March 11, 2020 minutes to the Open Meeting. 2-0-0

Public Comment

None

Committee Reports

None

Report of the Treasurer

Review of May 2020 Financial Reports:

Chairman: Norman Czech presented the May 2020 Financial Statements.

May 2020:

Medical insurance: MIA billing for April and May were not received until this week and were paid on June 15, 2020.

Water Department:

- Revenue exceeds expenses by \$30,000 after adjustments for 2 months of medical insurance.
- Net profit of \$13,000 (an improvement of prior year results).
- Water revenue is virtually the same as prior year, expenses are down.

Fire Department: Overall expenses are under budget.

District: No unusual items.

MOTION (CHIACCHIA; CZECH): To accept the Report of the Treasurer for May 2020. 2-0-0

MOTION (CHIACCHIA; CZECH): To accept the Treasurers Warrant for May 2020. 2-0-0

Report of the Fire Chief

Three Rivers Fire Chief Scott Turner presented his report of May 2020.

Calls and Activity for the month of May 2020:

Operations Calls/Incidents:

- **10 incidents:** 2 Fires (dumpster and brush); 2 EMS Incidents; 4 Service Call; 1 Good Intent Call; 1 False Alarm.

Training:

- **Department:** Ladders, hydrant, fire attack, fire behavior and ventilation.
- **Duty Crew:** Wildland Fire Operations, driver training, ladders, hydrant, knots and pumping.

Events:

- Memorial Day Ceremony at Hryniewicz Park.
- Along with Bondsville FD, Palmer PD, and Palmer Ambulance, the department participated in 20 Birthday Parades for Palmer Residents.

Fire Prevention:

- Pre-sale home inspections were temporarily ceased due to COVID-19, per orders of the State Fire Marshall.

Administration:

- **Meetings:** TRFD Chief Officers meeting, and Palmer Emergency Services Operations meeting (conference call).

MOTION (CHACCHIA; CZECH): To accept the report of the Fire Chief as read by the Fire Chief Scott Turner. 2-0-0

Report of the Water Superintendent

Chris Connolly presented his Report of the Water Superintendent.

The Annual Drinking Water Report was presented to the board. Postcards were sent out informing all residents how to retrieve this report online or at the town hall.

Status of water systems:

- There are no distribution or treatment problems to report.

Due to Covid-19 the Water Department Office has been shut down as of late March, but all are still available via phone and email.

The Interconnection contract has been signed as of late February 2020. Bob Flagg assures everything is going well.

Water Department employee Nicole started taking a Wastewater Distribution class in March 2020 to further her distribution license.

May 19, 2020 Three Rivers Water worked with New England Instrument Co. installed per the MASS DEP a radio telemetry system to the storage tanks and pump stations. The current system was old.

Part Time Benefits:

- There was a request to discuss part time benefits for the water department for their part time employees.
 - Do vacation days carry over from one year to the next, if not when do they expire?
 - How many hours of sick time do part time employees receive per year, and does this carry over?
 - When do new employees become eligible for vacation time?
 - This will be added to the agenda and discussed in the next regular monthly meeting.

Chris presented information on rate study software he has been looking into for the board to review. What he presented is just a model.

Meter readings have already started and are going on as usual. Covid-19 has not affected this procedure.

MOTION (CHACCHIA; CZECH): To accept the report of the Water Superintendent as read by Chris Connolly. Approved. 2-0-0

New Business:

Reorganizing of the Board will be held off until next months regular meeting when the whole Board is present.

Mark Graveline of Crimmins Graveline Insurance spoke of a cancer benefit/rider for our firefighters. If a firefighter finds they have cancer, presumed to have gotten it on the job, will get a benefit of \$1,000/week for 2 years as a disability benefit. The cost is \$2,414.00/year for this benefit to be added at any time. Chairman would like to discuss this with the Board and Fire Chief.

MOTION (CHACCHIA; CZECH): To table the discussion of adding this new cancer benefit/rider until the next monthly meeting. 2-0-0

Old Business:

Discuss and/or take action on any business unknown/unavailable prior to the posting of this agenda:

Board Members Comments:

MOTION (CHACCHIA; CZECH): To adjourn from the Open Meeting at 7:07 p.m. Approved 2-0-0

Submitted by:

Approved as to Form and Content:

Sherrie Bellefleur, District Recording Secretary

Norman Czech, Chairman

Date: _____

Date: _____