



# TOWN OF PALMER

Palmer Town Building  
4417 Main Street  
Palmer, Massachusetts 01069

Telephone: (413) 283-2611  
FAX (413) 283-2637

## OFFICE OF THE ZONING BOARD OF APPEALS

A check or money order in the amount of \$100.00 made payable to the Town of Palmer must accompany this application to defray the costs of the Public Hearing, notification and recording. The Town or Newspaper will bill advertising costs directly to the applicant. All applicable fees and bills must be paid prior to the issuance of any permits.

The application must include a completed form 1096, and a list of abutters within 300 feet of the applicant's property including property owners across a public or private way within 300 feet of the property.

The application must also include any pertinent information and materials, such as maps, pictures and diagrams with complete measurements; blueprints, deeds and previous years tax bills, etc. Any material submitted by the applicant will not be returned and will remain in the files at the Palmer Town Hall.

After submission of all necessary information a hearing will be scheduled for you. You will be notified of the date and time of the hearing.

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Effective 05/11/04

Please complete the following and return to the office with your completed application.

I \_\_\_\_\_ have read the above and fully understand that I am responsible for the cost of the advertising of the public hearing notices. I hereby certify that I will pay this invoice immediately upon receipt.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

For office use:

I have received and application fee in the amount of \$\_\_\_\_\_  
The applicant will also be responsible for the cost of the advertising.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



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## OFFICE OF THE ZONING BOARD OF APPEALS

### ADMINISTRATIVE APPEAL

The undersigned appellant hereby files an administrative appeal from the decision of (name of person/entity from whom administrative appeal is taken), date (date of decision appealed) under M.G.L., Ch. 40A, Sections 8 & 15 and the applicable sections of the Palmer Zoning By-Law Chapter 171 as follows:

1. Appellant (includes equitable owner or purchaser on a purchase and sales agreement):

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone #: Days \_\_\_\_\_ Evenings \_\_\_\_\_

\_\_\_\_\_ Check here if you are the purchaser on a purchase and sales agreement

2. Owner, if other than appellant:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone #: Days \_\_\_\_\_ Evenings \_\_\_\_\_

3. Property:

Street Address: \_\_\_\_\_

Assessor's Map: \_\_\_\_\_ Lot: \_\_\_\_\_

Registry of Deeds where deed, plan or both are recorded:

\_\_\_\_\_

Deed Recording: Book: \_\_\_\_\_ Page: \_\_\_\_\_

Plan Recording: Plan #: \_\_\_\_\_

Property is located in the \_\_\_\_\_ zoning district.

4. Nature of relief requested:

I was denied/ordered to \_\_\_\_\_  
under Article/Section \_\_\_\_\_ of the  
Palmer Zoning By-Law, which requires \_\_\_\_\_

The specific relief request is that the Permit Granting Authority

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5. Evidence to support grant of the relief requested:

Because of the reasons set forth below, the relief requested should be granted.

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If someone other than the owner or equitable owner (purchaser on a purchase and sales agreement) is the Petitioner or will represent the Petitioner, owner or equitable owner must designate such representative below.

Name of Representative: \_\_\_\_\_

Address of Representative: \_\_\_\_\_

Telephone #: Days \_\_\_\_\_ Evenings \_\_\_\_\_

Relationship of representative to owner or equitable owner: \_\_\_\_\_

I hereby authorize \_\_\_\_\_ to represent my interests before the Permit Granting Authority with respect to this Variance Petition.

\_\_\_\_\_  
(Signed by owner/equitable owner)

I hereby certify under the pains and penalties of perjury that the information contained in this Administrative Appeal is true and complete and that I am filing this appeal within 30 days of the decision/order, which is the subject matter of this appeal.

\_\_\_\_\_  
Signature of Petitioner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Owner, if other than  
Petitioner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Equitable Owner who  
is filing Petition to satisfy condition  
of purchase and sales agreement

\_\_\_\_\_  
Date